



## Job Description

### Groundworker/Equipment Operator

Pay Grade: 06

---

**Employment Status:** Full-Time

**FLSA Status:** Non-Exempt

**Experience Required:** Previous electrical experience.

**Minimum Education Requirements:** High School Diploma or G.E.D.

**Direct Supervisor:** Electric Superintendent

**Supervisory Responsibility:** No

**Primary Work Location:** Office Setting and surrounding jurisdiction.

**Certification:** Valid State of Missouri driver's license. Valid State of Missouri Class "B" Commercial Driver's License (CDL).

---

**Job Summary:** Performs a variety of maintenance, operation construction, and repair tasks for the City's Electric Department.

---

### Essential Job Functions

An employee in this position may be called upon to do any or all of the following essential duties:

- Along with other team members, participates in the electrical construction and maintenance of Electric Department.
- Assists other City workers in general activities or grounds maintenance and assists line worker(s) and other groundworker(s) with their work.
- Operates automotive and motorized equipment, which may include the following; air compressor, backhoe, dump truck, pickup truck, lawnmower, end loader, fork lift, digger truck, and bucket truck.
- Utilize a variety of power and hand tools.
- Effectively performs as a member of the team in carrying out the City's organizational development plan philosophy.
- Perform other tasks and duties assigned by supervision.

### Essential Functions, Qualifications, Knowledge, Skills, and Abilities (KSA's) for Employment

An employee in this class must have the following knowledge, skills, and abilities upon application:

#### Knowledge

- Methods, equipment, and materials for Electric Department maintenance, cleaning, repair, and construction.
- Occupational hazards and safe working practices.
- Operating a variety of automotive, motorized, and hand-held equipment.

#### Skills

- Oral and written communications.
- Establishing and maintaining effective working relationships with other staff and members of the public.
- Positive leadership.



## Job Description

### Groundworker/Equipment Operator

Pay Grade: 06

---

- Operating heavy equipment including backhoe, loader, forklift, digger truck, and bucket truck.
- General labor, construction, overhead, and underground line construction.
- Electrical construction, maintenance, installation or repair of electric poles and underground.

#### Abilities

- Stooping, climbing, bending.
- Minimal work indoors with heating and cooling regulated. May be exposed to extreme weather conditions, dust, and/or pollen.
- Mentally analyze a situation, solve problems and make decisions under pressure in area of responsibility.

\*\*This position description is a general guideline for work behavior and is not intended to be a comprehensive listing of all job duties. Therefore, it is also not, nor can it be implied to be, a contract of employment. The contents of this position description may be changed without notice, and employment may be terminated by either party, at will.

---