



Issue: Budget Amendment- Request to Apply for RTP Grant

Date: January 20, 2025

Submitted By: Matt Crouse, Director of Parks and Recreation

Background

The 2026 grant cycle for the Recreational Trails Grant (RTP) has opened. As you may recall we applied for this grant in 2025 and did not receive funding. The parks department would like to apply for this grant again in 2026. To apply we will need to be able to have a 20% match at minimum. The maximum request for this grant is \$250,000 and our match would be a minimum of \$50,000, although more points are given for a higher match.

Analysis

There is currently \$250,000 budgeted for trials and parking lot to be constructed this year, and we currently have an open RFP for this project. For us to begin this project this year and not wait another year we cannot use this year's funding as the matching funding. For this reason, we are asking for \$100,000 (40% match) as a budget amendment to be used as the matching funds for the 2026 RTP Grant cycle. These funds will only be expended if we receive the grant. It is also our intent to use Park Impact Fees for the \$100,000 match.

Recommendation

It is staff's recommendation that you approve the budget amendment at your next council meeting and grant permission for the parks department to apply for the 2026 RTP grant cycle. We are excited to begin this project, and these funds will allow for so much more to be added if the grant is awarded.

Thank you for your consideration and I would be happy to answer any questions you may have.

Respectfully,

Matt Crouse
Director, Parks and Recreation

1 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF NIXA AUTHORIZING THE CITY**
2 **ADMINISTRATOR TO APPLY FOR AND ACCEPT RECREATIONAL TRAILS**
3 **PROGRAM GRANT FUNDING AND AMENDING THE 2026 ANNUAL BUDGET IN THE**
4 **AMOUNT OF \$100,000.00 TO APPROPRIATE MATCHING FUNDS FOR SAID GRANT.**

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6 **WHEREAS** the City has an opportunity to apply for grant funding through the
7 Recreational Trails Program (RTP) to fund trail and parking lot construction; and

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9 **WHEREAS** City staff desires to apply for said grant in the 2026 cycle, which allows
10 for a maximum request of \$250,000.00; and

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12 **WHEREAS** the grant application requires a minimum matching contribution of
13 20%, but the City desires to commit a 40% match (\$100,000.00) to increase the
14 competitiveness of the application; and

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16 **WHEREAS** Section 67.040 RSMo. provides that after a budget has been approved
17 no increase in the revenues or expenditures from any fund shall be made unless the
18 governing body adopts a measure setting forth the facts and reasons making the increase
19 necessary and authorizing the increase; and

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21 **WHEREAS** Section 8.7 of the City Charter authorizes the City Council to amend
22 budgeted revenues and expenditures upon the request of the City Administrator; and

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24 **WHEREAS** the City Administrator has requested a budget amendment in the
25 amount of \$100,000.00, utilizing Park Impact Fees as the funding source, for the
26 purposes referenced herein; and

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28 **WHEREAS** the City Council desires to authorize the grant application and amend
29 the City's 2026 budget for the purposes identified herein.

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31 **NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF**
32 **NIXA, AS FOLLOWS, THAT:**

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34 **SECTION 1:** The City Administrator, or their authorized designee, is hereby
35 authorized to apply for and accept grant funding from the Recreational Trails Program
36 (RTP) in an amount not to exceed \$250,000.00 to provide funds for trail and parking lot
37 improvements.

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39 **SECTION 2:** The City of Nixa's 2026 Annual Budget is hereby amended in the
40 accounts and the amounts as shown on "Council Bill Exhibit A," which is attached hereto
41 and incorporated herein by this reference.

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43 **SECTION 3:** The City Council finds that the budget amendment enacted by this
44 Ordinance has been recommended by the City Administrator.

46 **SECTION 4:** The City Administrator is directed to cause the appropriate
47 accounting entries to be made in the books and records of the City to reflect the budget
48 amendment enacted by this Ordinance.

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50 **SECTION 5:** This Ordinance shall be in full force and effect from and after its final
51 passage by the City Council and after its approval by the Mayor, subject to the provisions
52 of section 3.11(g) of the City Charter.

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55 **ADOPTED BY THE COUNCIL THIS _____ DAY OF _____ 2026.**

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ATTEST:

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PRESIDING OFFICER

CITY CLERK

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63 **APPROVED BY THE MAYOR THIS _____ DAY OF _____ 2026.**

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ATTEST:

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MAYOR

CITY CLERK

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APPROVED AS TO FORM:

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CITY ATTORNEY

City of Nixa, MO
Budget Amendment

<u>Budget Amendment Amount</u>	<u>Fund</u>	<u>G/L Description</u>	<u>G/L Line #</u>	<u>Revenue Source</u>
\$100,000	11-General	Eoff North Parcel	11-400-5451000-PK202503	Impact Fees

Explanation: To amend the current budget of the City of Nixa to appropriate additional funds for a 40% grant match for a Recreational Trails Program Grant.

This proposed Budget Amendment has been approved and requested by the City Administrator, pursuant to City Charter section 8.7.

Jimmy Liles, City Administrator

Authorized by Passage of Ordinance No. _____

Date of Passage: _____

Total Budget Amendments by Department Year to Date:

Electric

Water

Wastewater

ARPA

Admin

Legal

Stormwater

Police

Street

Park

Planning & Development

TOTAL
