



RE: PURCHASES IN EXCESS OF \$5,000.00

Background:

According to section 2-163 of the current purchasing code, (i) The city administrator shall report to the City Council on all purchases made utilizing the authority of this Division which exceed \$5,000.00. Said report shall be provided to the City Council at regular meetings of the Council. The city administrator shall be required to provide the procurement method, the contract amount, the total number of qualified responses received, the Contractor, and other information that the city administrator desires to report. The reporting term of this subsection shall cover contracts entered into in the 30 days prior to the regular City Council meeting in which the report is offered.

Analysis:

The following represents all Purchase Orders, more than \$5,000.00.

PO#	Vendor	Item	Amount	Type	# of qualified response s received
		See attached report			

Recommendation:

This memo is for informational purposes only; no Council action is required.

MEMO SUBMITTED BY:

Jennifer Evans | Director of Finance

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Purchase Orders from September 17, 2025 - October 22, 2025

PO#	Vendor	Item	Amount	Type	# of qualified responses received
6537	Underground Concrete	Cement Vaults and pads-Oakhurst Phase 1	\$ 15,436.01	Annual RFB	N/A
6540	Enviro-Line	New pump for Cobble Creek lift station	\$ 9,488.00	IFB	3
6539	Underground Concrete	Cement Vaults and pads-Cloverhill at Wicklow	\$ 12,093.57	Annual RFB	N/A
6543	Cogent, Inc.	Emergency Velocity rental for Virginia St.	\$ 7,302.00	Emergency Repair	N/A
6542	Carson-Mitchell	Crane rental	\$ 7,725.00	IFB	3
6541	JCI Industries	Watson Marlow Chemical pump	\$ 5,949.00	IFB	3
6549	Hutchinson Salt Co.	2025 Rock salt	\$ 8,910.00	Annual IFB	N/A
6550	Altec	Auger Truck Boom repairs	\$ 12,012.12	Repair	N/A
6548	Arkansas Electric Cooperative	Street light bases, hardware kits	\$ 29,000.00	RFB	7