



RE: PURCHASES IN EXCESS OF \$5,000.00

Background:

According to section 2-163 of the current purchasing code, (i) The city administrator shall report to the City Council on all purchases made utilizing the authority of this Division which exceed \$5,000.00. Said report shall be provided to the City Council at regular meetings of the Council. The city administrator shall be required to provide the procurement method, the contract amount, the total number of qualified responses received, the Contractor, and other information that the city administrator desires to report. The reporting term of this subsection shall cover contracts entered into in the 30 days prior to the regular City Council meeting in which the report is offered.

Analysis:

The following represents all Purchase Orders, more than \$5,000.00.

PO#	Vendor	Item	Amount	Type	# of qualified responses received
		See attached report			

Recommendation:

This memo is for informational purposes only; no Council action is required.

MEMO SUBMITTED BY:

Jennifer Evans | Director of Finance

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Purchase Orders from June 18, 2025 - July 18, 2025

PO#	Vendor	Item	Amount	Type	# of qualified responses received
6484	Underground Concrete	Cement Vaults and pads for Wicklow Village	\$ 6,171.20	Annual RFB	N/A
6500	Sancrest	Dumping Trailer	\$ 9,900.00	IFB	3
6498	Stuart Irby	Supplies for Leann Drive	\$ 11,119.82	Annual RFB	N/A
6499	Mid America Testing	Annual Truck testing	\$ 5,235.00	Annual RFB	N/A
6496	Stuart Irby	Wire for Leann Drive	\$ 10,358.70	Annual RFB	N/A