



## Job Description

### Utility Worker-Street

Pay Grade: 04

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**Employment Status:** Full-Time

**FLSA Status:** Non-Exempt

**Experience Required:** One (1) year of experience in a construction field. 2+ years of experience working with heavy equipment, asphalt and concrete is preferred

**Minimum Education Requirements:** High School Diploma or G.E.D.

**Direct Supervisor:** Street Superintendent or designee

**Supervisory Responsibility:** No

**Primary Work Location:** Outdoors within the City of Nixa jurisdiction.

**Certification:** Possess valid State of Missouri Class "A" Commercial driver's license or must be obtained within 120 days of employment.

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**Job Summary:** The Utility Worker position reports to the Street Superintendent and will maintain City infrastructure by performing a variety of general cleaning, maintenance, operation, construction, and repair tasks for the City to ensure that a high level of function and safety is maintained for the public. This is an important role that requires accuracy and attention to detail.

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### Essential Job Functions

An employee in this position may be called upon to do any or all of the following essential duties:

- Perform maintenance tasks on the streets and sidewalks, patching holes and fixing sidewalks with asphalt, tar, or concrete, ensuring ADA compliance.
- Use heavy equipment, including dump trucks and backhoes, to rip out and replace roads or sidewalks to help maintain ADA compliance.
- Safely operate all equipment and machinery required to complete tasks.
- Replace old or damaged street signs, ensuring DOT and County 911 standards are maintained.
- Ensure signs are placed appropriately in terms of height, degree placement, retro-reflectivity, and order of importance.
- Replace street signal lights as needed.
- Manage weed and pest control throughout the City, using the appropriate chemicals for various tasks and locations.
- Educate / Instruct less experienced staff members.
- Document all chemicals used throughout the City.
- Implement a Commercial Driving Course, training other employees, and aiding them in getting their CDL license.
- Plow and salt snow and ice-covered roads as directed to open designated routes and to clear and maintain roads for emergency personnel and essential workers.
- Assist with concrete/asphalt work and stormwater system maintenance and installations as required.
- Spray the City for mosquito control.
- Perform other tasks and duties as assigned.



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#### Essential Functions, Qualifications, Knowledge, Skills, and Abilities (KSA's) for Employment

An employee in this class must have the following knowledge, skills, and abilities upon application:

#### Knowledge and Skills

- Knowledge of and the ability to implement road work safety procedures.
- Knowledge of occupational hazards and safe work practices.
- Knowledge of chemicals and associated hazards.
- Knowledge of DOT regulations.
- Knowledge of trenching and shoring.
- Knowledge of heavy equipment operations and the ability to use a range of heavy equipment.
- Knowledge of the methods, equipment, and materials used for street or storm water drainage maintenance, cleaning, repair, and construction.
- Ability to think critically and solve problems.
- Ability to establish and maintain relationships with other departments and employees to meet goals and objectives.
- Professionalism when dealing with customers, co-workers, supervisors, and members of the public.
- Ability to work well in a team environment.
- Self-starter with excellent interpersonal communication and problem-solving skills.

#### Abilities

- This position is physically active in nature and requires significant strength; it requires the ability to regularly lift, push, and pull heavy objects of over 100 pounds.
- Ability to maintain continuous communication with co-workers, supervisors, and the public is essential.
- Repetitive movements, reaching, lifting, stooping, and the ability to detect color-coding and read fine print will be expected.

#### Work Environment

- Generally works in an outdoor environment.
- Exposed to loud noise levels of heavy equipment and machines.
- Will regularly be exposed to extreme temperatures, inclement weather, dust, pollen, and fumes.
- Regularly exposed to vibration and required to work near moving mechanical parts.
- May occasionally be required to work in a confined space and in a high dangerous place.
- Will regularly be required to work in hazardous traffic conditions.
- May occasionally be exposed to the risk of electric shock.
- May be exposed to oils, bodily fluids, and potentially hazardous chemicals.
- May, on rare occasions, be expected to wear a respirator.



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\*\*This position description is a general guideline for work behavior and is not intended to be a comprehensive listing of all job duties. Therefore, it is also not, nor can it be implied to be, a contract of employment. The contents of this position description may be changed without notice, and employment may be terminated by either party, at will.

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**Signatures / Date**

Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of this job.

*Check the appropriate box, fill in the needed accommodations, if required, then sign and date.*

- I have read and understand this job description and acknowledge that I am able to complete the essential functions of my job without accommodations.
- I have read and understand this job description and I would require the following reasonable accommodations to fulfill the essential functions of this job:

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Employee Signature

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Date

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Supervisor Signature

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Date

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Human Resources

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Date