



## Job Description

### Tree Trimmer

Pay Grade: 04

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**Employment Status:** Full-Time

**FLSA Status:** Non-Exempt

**Experience Required:**

**Minimum Education Requirements:** High School Diploma or G.E.D.

**Direct Supervisor:** Electric Superintendent and Tree Trimmer Foreman

**Supervisory Responsibility:** No

**Primary Work Location:** Project work sites in the City of Nixa jurisdiction.

**Certification:** Possess valid State of Missouri Class "B" Commercial driver's license.

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**Job Summary:** Performs limb and tree removal and chipping tasks to maintain right-of-way for roads, sidewalks, or utilities for the City of Nixa Electrical Department.

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### Essential Job Functions

An employee in this position may be called upon to do any or all of the following essential duties:

- Assist other City workers in general activities or grounds maintenance and assists linemen and ground workers in their work. Some assignments may require weekend and/or evening work. Subject to emergency call-in.
- Operates automotive and motorized equipment, which may include the following: chainsaw, brush chipper, lawnmower, weed eater, tractor and mower, front end loader, dump truck, digger or bucket truck; utilizes a variety of power and hand tools.
- Effectively perform as a member of a team in carrying out the City's organizational development plan philosophy.
- Perform other tasks and duties assigned by supervisor.

### Essential Functions, Qualifications, Knowledge, Skills, and Abilities (KSA's) for Employment

An employee in this class must have the following knowledge, skills, and abilities upon application:

#### Knowledge

- Occupational hazards and safe working practices.
- Tree trimming machines and tools including their repair and maintenance.
- Principles of customer service and meeting quality standards.

#### Skills

- Utilizing appropriate tools and equipment in a manner consistent with safety principals.
- Good oral and written communications.
- Interact effectively and courteously with associates and the general public.
- Establishing and maintaining effective working relationships with other staff, and members of the public.
- Operating a variety of automotive, motorized, and hand-held tools and equipment.



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#### Abilities

- Stooping, squatting, kneeling, twisting, climbing, bending, lifting and carrying up to 100 pounds; pushing and pulling 150 pounds, and lifting 70 pounds three feet above head.
- Working in awkward positions and periods of prolonged standing. Reaching both to ground level and overhead.
- Exposed to extreme weather conditions, dust, and pollen.
- Exposed to constant and extreme noise, subject to other safety hazards associated with tree trimming activities.
- Mentally analyze a situation, solve problems, and make decisions under pressure in area of responsibility.

\*\*This position description is a general guideline for work behavior and is not intended to be a comprehensive listing of all job duties. Therefore, it is also not, nor can it be implied to be, a contract of employment. The contents of this position description may be changed without notice, and employment may be terminated by either party, at will.

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**Signatures / Date**

Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of this job.

*Check the appropriate box, fill in the needed accommodations, if required, then sign and date.*

- I have read and understand this job description and acknowledge that I am able to complete the essential functions of my job without accommodations.
- I have read and understand this job description and I would require the following reasonable accommodations to fulfill the essential functions of this job:

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Employee Signature

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Date

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Supervisor Signature

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Date

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Human Resources

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Date