

## **RE: Budgetary Amendment for purchase of a vehicle**

### **Background:**

In March of 2024, the Nixa Police Department had an unexpected opportunity to assign an officer to an area DEA drug task force. This position will engage in a variety of investigative activities to combat trafficking of dangerous drugs and narcotics by employing traditional investigative methods as well as undercover operations.

This assignment is a partially reimbursed position through a federal grant. However, this grant will not pay for the purchase of a vehicle for the task force officer to use during day-to-day operations. As part of the agreement, the Nixa Police Department is responsible for providing the task force officer with an assigned vehicle. Commonly, these vehicles are inconspicuous unmarked vehicles equipped with emergency equipment.

Currently, the Nixa Police department does not have a vehicle that fits the operational needs for this assignment. However as of March 2024, the police department impact fee account holds approximately \$64,000.00. Of this amount, the police department is required to spend \$24,968.74 in fiscal year 2024.

### Analysis:

I am requesting a budgetary amendment of \$50,000.00 for the purchase and upfit of an unmarked vehicle to be assigned to the DEA task force officer. Our attempts to utilize our Enterprise lease plan was not an option as they were unable to get an appropriate vehicle in a timely manner. Our option was to purchase the vehicle outright with the expectation we would still monitor the mileage and rotate the vehicle at the right time to optimize the return on the investment.

Our intention is to buy a vehicle through an approved state contract dealer. However, we are subject to the dealership's vehicle availability and pricing. I anticipate we will not spend the entire \$50,000.00, but need authorization to spend up to that amount to ensure we amend the budget appropriately.

This vehicle will be an addition to the police department fleet and as such, qualifies for impact fee expenditure.

### **Recommendation:**

It is the recommendation of staff the police department budget be amended to accommodate the purchase of an additional vehicle.

**MEMO SUBMITTED BY:**

**Joe Campbell** | Chief of Police

email@nixa.com | 417-725-2510

1 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF NIXA AMENDING THE 2024**  
2 **ANNUAL BUDGET FOR THE PURPOSE OF FUNDING THE PURCHASE OF A**  
3 **VEHICLE FOR THE POLICE DEPARTMENT.**  
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6 **WHEREAS** Section 67.040 RSMo. provides that after a budget has been approved  
7 no increase in the revenues or expenditures from any fund shall be made unless the  
8 governing body adopts a measure setting forth the facts and reasons making the increase  
9 necessary and authorizing the increase; and  
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11 **WHEREAS** Section 8.7 of the City Charter authorizes the City Council to amend  
12 budgeted revenues and expenditures upon the request of the City Administrator; and  
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14 **WHEREAS** the City Administrator has requested a budget amendment in the  
15 amount of \$50,000.00, as reflected in “Council Bill Exhibit A,” for the purposes referenced  
16 therein; and  
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18 **WHEREAS** the City Council desires to amend the City’s 2024 budget for the  
19 purposes identified herein.  
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21 **NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF**  
22 **NIXA, AS FOLLOWS, THAT:**  
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24 **SECTION 1:** The City of Nixa’s 2024 Annual Budget is hereby amended in the  
25 accounts and the amounts as shown on “Council Bill Exhibit A,” which is attached hereto  
26 and incorporated herein by this reference.  
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28 **SECTION 2:** City Council finds that the budget amendment enacted by this  
29 Ordinance has been recommended by the City Administrator. The City Administrator is  
30 directed to cause the appropriate accounting entries to be made in the books and records  
31 of the City to reflect the budget amendment enacted by this Ordinance.  
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33 **SECTION 3:** This Ordinance shall be in full force and effect from and after its final  
34 passage by the City Council and after its approval by the Mayor, subject to the provisions  
35 of section 3.11(g) of the City Charter.  
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37  
38 **[Remainder of page intentionally left blank. Signatures follow on next page.]**  
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47 **ADOPTED BY THE COUNCIL THIS 22nd DAY OF April, 2024.**

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ATTEST:

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52 \_\_\_\_\_  
PRESIDING OFFICER

\_\_\_\_\_  
CITY CLERK

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55 **APPROVED BY THE MAYOR THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.**

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ATTEST:

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60 \_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

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63 APPROVED AS TO FORM:

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66 \_\_\_\_\_  
CITY ATTORNEY

City of Nixa, MO  
Budget Amendment

<u>Budget Amendment Amount</u>	<u>Fund</u>	<u>G/L Description</u>	<u>G/L Line #</u>	<u>Revenue Source</u>
\$50,000	11-General	Capital - Vehicles	11-200-5451500-PD202404	Impact Fees

Explanation: To amend the current budget of the City of Nixa to appropriate funds for a Police vehicle for the DEA task force officer. Capital project PD202404.

This proposed Budget Amendment has been approved and requested by the City Administrator, pursuant to City Charter section 8.7.

\_\_\_\_\_  
Jimmy Liles, City Administrator

Authorized by Passage of Ordinance No. \_\_\_\_\_

Date of Passage: \_\_\_\_\_

Total Budget Amendments by Department Year to Date:

Electric	34,650.00
Water	
Wastewater	30,000.00
ARPA	
Admin	
Legal	
Economic Development	
Police	
Street	316,500.00
Park	
Planning & Development	
TOTAL	<u>381,150.00</u>