



COMMERCIAL & INDUSTRIAL BUILDING PERMIT APPLICATION

715 W Mt. Vernon
PO Box 725-57502
Nixa, MO 65714
417-725-5850
planning@nixa.com

Application Date: _____

Permit #: _____

PROPERTY INFORMATION

Property Address: _____ Proposed Use: _____

Zoning: _____ Subdivision: _____

Phase: _____ Lot: _____

GENERAL CONTRACTOR INFORMATION

Business Name: _____ Contact Name: _____

Contact Phone #: _____ Contact Email: _____

Mailing Address: _____
Street address City State Zip

Contractor's License #: _____

OWNER INFORMATION—If different from general contractor

Name: _____ Phone #: _____

Mailing Address: _____
Street address City State Zip

Email : _____

TYPE OF BUSINESS

Name of Business: _____

Restaurant: _____ Retail: _____ Office: _____ Warehouse: _____

Storage Facility: _____ Apartments/Multi-Family: _____

Other: _____

Contact Person for Project: _____ Phone: _____

Email: _____

SUB CONTRACTOR INFORMATION

Excavation: _____
Name Address Phone

Concrete: _____
Name Address Phone

Carpentry: _____
Name Address Phone

Electrical: _____
Name Address Phone

Plumbing: _____
Name Address Phone

Sewer: _____
Name Address Phone

Mechanical: _____
Name Address Phone

Roofing: _____
Name Address Phone

Masonry: _____
Name Address Phone

Drywall: _____
Name Address Phone

Sprinkler: _____
Name Address Phone

Paving: _____
Name Address Phone

Fire Alarm: _____
Name Address Phone

Setbacks

The City of Nixa setback standards for Highway Commercial (HC) and General Commercial (GC) are: Front: 20 Ft Rear: 20 ft Both sides: 10 ft

The City of Nixa setback standards for Neighborhood Commercial (NC) and Office (O) are: Front: 15 ft Rear: 15ft Both Sides: 10 ft

Make sure actual setbacks are noted on the plans.

For more information on setback requirements, please refer to Section 117-277 of the City of Nixa Codes

Estimated Value of Improvements \$ _____

Building Structure

Building Square Footage _____

Number of: Bathrooms _____ Service Sinks _____ Dishwashers _____

Floor Drains _____ Other (depending on type of Business) _____

of Electric Meters _____ Size of Electric meter(s) _____

of Water Meters _____ Size of Water meter(s) _____

Will this be a City or Developer installed meter/pit (Please note there will be a price difference! City installed meter/pit will be more. For prices please contact the Building Dept.

School: # of Students _____ Restaurant: # of Seats _____

Parking Spaces _____

Fire Protection System Yes ___ No ___

Application Requirements

THE 2018 INTERNATIONAL BUILDING CODES AND THE 2017 NATIONAL ELECTRIC CODE ARE THE OFFICIAL CODES OF THE CITY OF NIXA.

The following are examples of City requirements which may not be 2018 International codes or 2017 NEC requirements:

1. For commercial buildings needing more than one electrical meter, owner will be required to bring service wire from the meter loop over to the city's transformer. Owner will be required to furnish a pad for the city's transformer, C.T. Cabinet if required, and meter loop. Plans should specify what voltage is needed and what AMP service is needed at each meter location. Anything over 400 AMP service at each meter location will require a C.T. Cabinet at the meter location.
2. All projects shall furnish their own meter base.

Application Requirements:

1. Completed application.
2. Three sets of stamped plans, 1 electronic submission to include:
 - a) Site plan with setbacks
 - b) Footing, foundation plan
 - c) Floor plan with plumbing, mechanical, and electrical design, size and location of electrical service.
 - d) Elevations, all sides
 - e) Structural details
 - f) Fire System (if applicable)
 - g) Plans to include building data, such as use group, construction type and sq footage.
 - h) Plans to include: site grading, stormwater design, soil erosion protection, and landscaping.

Contd...

All construction documents must be prepared by a registered design professional and shall include the name and address of the design professional, along with signature, date and seal. Engineering details of any structural, mechanical and electrical work, including computation, stress diagrams and other essential technical data must be signed and sealed by a registered engineer.

Inspections

Inspections can be scheduled by calling 417-724-5775 or online at www.nixa.com/building-inspections. Inspections vary by project, for a list of inspections for your specific project contact the Building Department at 417-725-5850. We do require a full 24 hours notice on all inspections.

Solid Waste and Nuisance Requirements at Site

1. Developers, builders and lot owners must comply with City Ordinance Chapter 9, Article I as it pertains to solid waste and City Nuisance Ordinance Chapter 13 as it pertains to trash, weeds, building materials, and dirt on the street. One warning will be given; after which time, a stop order will be issued for the development or building.
2. The disposal of construction or demolition waste is regulated by the Department of Natural Resources under Chapter 260, RSMo. Such waste in types and quantities established by the DNR, shall be taken to a demolition landfill or a sanitary landfill for disposal.
3. The law also requires persons engaged in building construction, modification, or demolition to maintain records of sites used for demolition disposal. These records are to be maintained by the contractors for a period of one year.
4. It is the responsibility of the applicant for damages to City right-of-way and easements regardless of which subcontractor caused the damage.

I hereby certify that the answers and other information on this application are true and correct and I have read and understand the above procedures and requirements as they pertain to city building regulations and by signing this form, acknowledge compliance with these rules.

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Signature of Applicant: _____

Printed Name: _____

Date: _____

Office Use Only

Approved by:

Building Inspector

Date

Inspector Notes:

City Planner

Date

Planner Notes:

Fees

Commercial Building:

Building Permit: _____

Electric Meter: _____

Water Meter: _____

Sewer Hook up _____

Sewer Impact: _____

Police Impact: _____

Plan Review: _____

Total Fees: _____

Fees are based on meter size, type of permit, and sq footage.

Plan Review is sent to a 3rd party plan reviewer. The fee will be based on their fees.