

## **RE: SECOND READING COUNCIL BILL #2023-20 AMENDING EFFECTIVE DATES FOR SECION 22-310 (H)(1) ELECTRIC ENERGY COST ADJUSTMENT.**

### **Background:**

As presented on March 27<sup>th</sup>, this Council Bill proposes a modification to part of the latest Electric Rate ordinance to adjust Energy Cost Adjustment (ECA) effective dates.

### **Analysis:**

The original ordinance, passed in early 2022 established an annual ECA to absorb cost changes due to energy supply and transportation cost. The currently adopted wording is:

*22-310 (h) (1) The Energy Cost Adjustment ("ECA") shall be calculated annually for the prior calendar year. Any difference from the base wholesale energy cost rate shall be applied monthly to electric utility bills beginning in February through January of the next calendar year for each kilowatt-hour used.*

Because of the time needed to receive all of the prior year bills and have all of the market energy adjustments figured and verified, we don't have enough information in January to accurately figure an adjustment by mid-February for City Council to consider.

This Council Bill proposes to modify the ordinance that allows for any approved adjustment to be applied beginning in April through March of the next calendar year. This wording is on page 10 of 12 of the Council Bill. All other parts of the Electric Rate Ordinance are unchanged from the original version passed in February of 2022.

### **Recommendation:**

Pass Resolution #2023-20.

MEMO SUBMITTED BY:

**Doug Colvin** | Assistant City Administrator, Director Nixa Utilities and Public Works

dcolvin@nixa.com | 417-725-2353

## **RE: FIRST READING COUNCIL BILL #2023-000 AMENDING EFFECTIVE DATES FOR SECION 22-310 (H)(1) ELECTRIC ENERGY COST ADJUSTMENT.**

### **Background:**

This Council Bill proposes a modification to part of the latest Electric Rate ordinance to adjust Energy Cost Adjustment (ECA) effective dates. Attached to this memo is the proposed Council Bill.

### **Analysis:**

The original ordinance, passed in early 2022 established an annual ECA to absorb cost changes due to energy supply and transportation cost. The currently adopted wording is:

*22-310 (h) (1) The Energy Cost Adjustment ("ECA") shall be calculated annually for the prior calendar year. Any difference from the base wholesale energy cost rate shall be applied monthly to electric utility bills beginning in February through January of the next calendar year for each kilowatt-hour used.*

I was a little too optimistic when recommending that we could have an ECA implemented with the February billing. Because of the time needed to receive all of the prior year bills and have all of the market energy adjustments figured and verified, we don't have enough information to accurately figure an adjustment until mid-February. From there, any difference must be presented to City Council in the form of a resolution for approval which could take us into early March.

Therefore, my recommendation would be to change the implementation date to take place with the bills to customers beginning April 2023. I spoke with Bryan Hawk about any concerns he may have making the changes. He was agreeable with the timing since that is the same time changes are made for the coming years wastewater charges.

### **Recommendation:**

My recommendation is to modify the ordinance wording to:

*22-310 (h) (1) The Energy Cost Adjustment ("ECA") shall be calculated annually for the prior calendar year. Any difference from the base wholesale energy cost rate shall be applied monthly to electric utility bills beginning*

|  
in ~~February-April~~ through ~~January-March~~ of the next calendar year for each kilowatt-hour used.

This wording is on page 10 of 12 of the Council Bill. All other parts of the Electric Rate Ordinance are unchanged from the original version passed in February of 2022.

I plan to bring this back for a second reading along with my recommendation for passage at the April 10<sup>th</sup> meeting. Until then, I am ready to answer any questions or address any concerns you may have.

MEMO SUBMITTED BY:

**Doug Colvin** | Assistant City Administrator, Director Nixa Utilities and Public Works

dcolvin@nixa.com | 417-725-2353

1 AN ORDINANCE OF THE COUNCIL OF THE CITY OF NIXA AMENDING CHAPTER  
2 22, ARTICLE IV, SECTION 22-310 OF THE NIXA CITY CODE TO AMEND THE  
3 IMPLEMENTATION DATE FOR THE ENERGY COST ADJUSTMENTS APPLIED TO  
4 CITY ELECTRIC RATES.

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6  
7 WHEREAS the City adopted new electric service rates on February 14, 2022; and

8  
9 WHEREAS in addition to establishing electric rates, the Council authorized the  
10 implementation of an Energy Cost Adjustment (“ECA”); and

11  
12 WHEREAS Section 22-310(h)(1) of the Nixa City Code provides for the ECA to  
13 begin in February for the years 2023-2026; and

14  
15 WHEREAS staff has found it necessary to adjust the annual implementation to  
16 April allowing time to accurately calculate the annual ECA and have it approved by City  
17 Council.

18  
19 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
20 NIXA, AS FOLLOWS, THAT:

21  
22 SECTION 1: Chapter 22, Article IV, section 22-310 of the Nixa City Code is hereby  
23 amended by repealing said section in its entirety and adopting in lieu thereof a new  
24 section 22-310, which said section shall read as follows:

25  
26 (Note: Language to be added is indicated by being underlined. Language to be removed  
27 is indicated by being ~~stricken~~.)

28  
29 Sec. 22-310. Rates for electric service.

30  
31 Rates and charges for electric service shall be as established as set forth herein:

32  
33 (a) *Residential service rate*. The following residential service rate shall only apply to  
34 service to residential dwelling units. No other service rate shall be available for  
35 service to which the residential rate applies. The monthly rates shall be as follows:

36  
37 (1) *2022 residential service rate*. Beginning March 1, 2022, the following monthly  
38 rates shall be charged:

39  
40 a. A service availability charge of \$15.00 per month shall be assessed for the  
41 provision of this type of electric service.

42  
43 b. The monthly rate per kilowatt-hour for residential service shall be \$0.10500.

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45 (2) *2023 residential service rate*. Beginning January 1, 2023, the following monthly  
46 rates shall be charged:

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a. A service availability charge of \$15.15 per month shall be assessed for the provision of this type of electric service.

b. The monthly rate per kilowatt-hour for residential service shall be \$0.10660.

(3) *2024 residential service rate.* Beginning January 1, 2024, the following monthly rates shall be charged:

a. A service availability charge of \$15.30 per month shall be assessed for the provision of this type of electric service.

b. The monthly rate per kilowatt-hour for residential service shall be \$0.10820.

(4) *2025 residential service rate.* Beginning January 1, 2025, the following monthly rates shall be charged:

a. A service availability charge of \$15.45 per month shall be assessed for the provision of this type of electric service.

b. The monthly rate per kilowatt-hour for residential service shall be \$0.10980.

(5) *2026 residential service rate.* Beginning January 1, 2026, the following monthly rates shall be charged:

a. A service availability charge of \$15.60 per month shall be assessed for the provision of this type of electric service.

b. The monthly rate per kilowatt-hour for residential service shall be \$0.11140.

(b) *Small commercial rate.* The following small commercial service rate shall only apply to small commercial customers. Small commercial customers are defined as non-residential business electric consumers who obtain their electric service via single-phase or three-phase and whose demand for electric power is less than 75 kilowatts. No other service rate shall be available for service to which the small commercial rate applies. The monthly rates shall be as follows:

(1) *2022 small commercial service rate.* Beginning March 1, 2022, the following monthly rates shall be charged:

a. A service availability charge of \$15.00 per month shall be assessed for the provision of a single-phase electric service of this type.

b. A service availability charge of \$33.00 per month shall be assessed for the provision of a three-phase electric service of this type.

93 c. The monthly rate per kilowatt-hour for small commercial service shall be  
94 \$0.1015.

95  
96 (2) *2023 small commercial service rate.* Beginning January 1, 2023, the following  
97 monthly rates shall be charged:

98  
99 a. A service availability charge of \$15.15 per month shall be assessed for the  
100 provision of single-phase electric service of this type.

101  
102 b. A service availability charge of \$33.33 per month shall be assessed for the  
103 provision of three-phase electric service of this type.

104  
105 c. The monthly rate per kilowatt-hour for small commercial service shall be  
106 \$0.1032.

107  
108 (3) *2024 small commercial service rate.* Beginning January 1, 2024, the following  
109 monthly rates shall be charged:

110  
111 a. A service availability charge of \$15.30 per month shall be assessed for the  
112 provision of single-phase electric service of this type.

113  
114 b. A service availability charge of \$33.66 per month shall be assessed for the  
115 provision of three-phase electric service of this type.

116  
117 c. The monthly rate per kilowatt-hour for small commercial service shall be  
118 \$0.10475.

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120 (4) *2025 small commercial service rate.* Beginning January 1, 2025, the following  
121 monthly rates shall be charged:

122  
123 a. A service availability charge of \$15.45 per month shall be assessed for the  
124 provision of single-phase electric service of this type.

125  
126 b. A service availability charge of \$34.00 per month shall be assessed for the  
127 provision of three-phase electric service of this type.

128  
129 c. The monthly rate per kilowatt-hour for small commercial service shall be  
130 \$0.1063.

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132 (5) *2026 small commercial service rate.* Beginning January 1, 2026, the following  
133 monthly rates shall be charged:

134  
135 a. A service availability charge of \$15.60 per month shall be assessed for the  
136 provision of single-phase electric service of this type.

137

138 b. A service availability charge of \$34.50 per month shall be assessed for the  
139 provision of three-phase electric service of this type.

140  
141 c. The monthly rate per kilowatt-hour for small commercial service shall be  
142 \$0.1079.

143  
144 (c) *Large commercial rate.* The following large commercial service rate shall only apply  
145 to service to large commercial customers. Large commercial customers are defined  
146 as non-residential business electric consumers whose demand for electric power is  
147 75 kilowatts or more but less than 150 kilowatts. No other service rate shall be  
148 available for service to which the large commercial rate applies. The monthly rates  
149 shall be as follows:

150  
151 (1) *2022 large commercial service rate.* Beginning March 1, 2022, the following  
152 monthly rates shall be charged:

153  
154 a. A service availability charge of \$200.00 per month shall be assessed for the  
155 provision of electric service of this type.

156  
157 b. A demand charge shall be assessed at a rate of \$7.75 per kilowatt based on  
158 the highest 15-minute average usage recorded on the demand meter during  
159 the month.

160  
161 c. The monthly rate per kilowatt-hour for large commercial service shall be  
162 \$0.06825.

163  
164 (2) *2023 large commercial service rate.* Beginning January 1, 2023, the following  
165 monthly rates shall be charged:

166  
167 a. A service availability charge of \$202.00 per month shall be assessed for the  
168 provision of electric service of this type.

169  
170 b. A demand charge shall be assessed at a rate of \$7.83 per kilowatt based on  
171 the highest 15-minute average usage recorded on the demand meter during  
172 the month.

173  
174 c. The monthly rate per kilowatt-hour for large commercial service shall be  
175 \$0.06927.

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177 (3) *2024 large commercial service rate.* Beginning January 1, 2024, the following  
178 monthly rates shall be charged:

179  
180 a. A service availability charge of \$204.00 per month shall be assessed for the  
181 provision of electric service of this type.

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183 b. A demand charge shall be assessed at a rate of \$7.91 per kilowatt based on  
184 the highest 15-minute average usage recorded on the demand meter during  
185 the month.

186  
187 c. The monthly rate per kilowatt-hour for large commercial service shall be  
188 \$0.07031.

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190 (4) *2025 large commercial service rate.* Beginning January 1, 2025, the following  
191 monthly rates shall be charged:

192  
193 a. A service availability charge of \$206.00 per month shall be assessed for the  
194 provision of electric service of this type.

195  
196 b. A demand charge shall be assessed at a rate of \$8.00 per kilowatt based on  
197 the highest 15-minute average usage recorded on the demand meter during  
198 the month.

199  
200 c. The monthly rate per kilowatt-hour for large commercial service shall be  
201 \$0.07137.

202  
203 (5) *2026 large commercial service rate.* Beginning January 1, 2026, the following  
204 monthly rates shall be charged:

205  
206 a. A service availability charge of \$209.00 per month shall be assessed for the  
207 provision of electric service of this type.

208  
209 b. A demand charge shall be assessed at a rate of \$8.10 per kilowatt based on  
210 the highest 15-minute average usage recorded on the demand meter during  
211 the month.

212  
213 c. The monthly rate per kilowatt-hour for large commercial service shall be  
214 \$0.07244.

215  
216 (d) *Industrial rate.* The following industrial service rate shall only apply to service to  
217 industrial customers. Industrial customers are defined as non-residential business  
218 electric consumers whose normal demand for electric power is 150 kilowatts or more  
219 but less than 300 kilowatts No other service rate shall be available for service to  
220 which the industrial rate applies. The monthly rates shall be as follows:

221  
222 (1) *2022 industrial service rate.* Beginning March 1, 2022, the following monthly rates  
223 shall be charged:

224  
225 a. A service availability charge of \$200.00 per month shall be assessed for the  
226 provision of electric service of this type.

227



228           b. A demand charge shall be assessed at a rate of \$7.75 per kilowatt based on  
229           the highest 15-minute average usage recorded on the demand meter during  
230           the month.

231  
232           c. The monthly rate per kilowatt-hour for industrial service shall be \$0.06300.

233  
234       (2) *2023 industrial service rate.* Beginning January 1, 2023, the following monthly  
235       rates shall be charged:

236  
237           a. A service availability charge of \$202.00 per month shall be assessed for the  
238           provision of electric service of this type.

239  
240           b. A demand charge shall be assessed at a rate of \$7.83 per kilowatt based on  
241           the highest 15-minute average usage recorded on the demand meter during  
242           the month.

243  
244           c. The monthly rate per kilowatt-hour for industrial service shall be \$0.06395.

245  
246       (3) *2024 industrial service rate.* Beginning January 1, 2024, the following monthly  
247       rates shall be charged:

248  
249           a. A service availability charge of \$204.00 per month shall be assessed for the  
250           provision of electric service of this type.

251  
252           b. A demand charge shall be assessed at a rate of \$7.91 per kilowatt based on  
253           the highest 15-minute average usage recorded on the demand meter during  
254           the month.

255  
256           c. The monthly rate per kilowatt-hour for industrial service shall be \$0.06490.

257  
258       (4) *2025 industrial service rate.* Beginning January 1, 2025, the following monthly  
259       rates shall be charged:

260  
261           a. A service availability charge of \$206.00 per month shall be assessed for the  
262           provision of electric service of this type.

263  
264           b. A demand charge shall be assessed at a rate of \$8.00 per kilowatt based on  
265           the highest 15-minute average usage recorded on the demand meter during  
266           the month.

267  
268           c. The monthly rate per kilowatt-hour for industrial service shall be \$0.06588.

269  
270       (5) *2026 industrial service rate.* Beginning January 1, 2026, the following monthly  
271       rates shall be charged:

272

- 273 a. A service availability charge of \$209.00 per month shall be assessed for the
- 274 provision of electric service of this type.
- 275
- 276 b. A demand charge shall be assessed at a rate of \$8.10 per kilowatt based on
- 277 the highest 15-minute average usage recorded on the demand meter during
- 278 the month.
- 279
- 280 c. The monthly rate per kilowatt-hour for industrial service shall be \$0.06687.
- 281
- 282 (e) *Primary with transformation rate.* The following primary rate shall only apply to
- 283 service to industrial customers metered at primary voltage with demand above 300
- 284 kilowatts and who require the utility to provide transformer service. No other
- 285 service rate shall be available for service to which the primary with transformation
- 286 rate applies. The monthly rates shall be as follows:
- 287
- 288 (1) *2022 primary with transformation rate.* Beginning March 1, 2022, the following
- 289 monthly rates shall be charged:
- 290
- 291 a. A service availability charge of \$600.00 per month shall be assessed for the
- 292 provision of electric service of this type.
- 293
- 294 b. A demand charge shall be assessed at a rate of \$7.75 per kilowatt based on
- 295 the highest 15-minute average usage recorded on the demand meter during
- 296 the month.
- 297
- 298 c. The monthly rate per kilowatt-hour for primary with transformation service
- 299 shall be \$0.06300.
- 300
- 301 (2) *2023 primary with transformation rate.* Beginning January 1, 2023, the following
- 302 monthly rates shall be charged:
- 303
- 304 a. A service availability charge of \$605.00 per month shall be assessed for the
- 305 provision of electric service of this type.
- 306
- 307 b. A demand charge shall be assessed at a rate of \$7.83 per kilowatt based on
- 308 the highest 15-minute average usage recorded on the demand meter during
- 309 the month.
- 310
- 311 c. The monthly rate per kilowatt-hour for primary with transformation service
- 312 shall be \$0.06395 shall be charged for the hourly consumption of electricity.
- 313
- 314 (3) *2024 primary with transformation rate.* Beginning January 1, 2024, the following
- 315 monthly rates shall be charged:
- 316

- 317 a. A service availability charge of \$612.50 per month shall be assessed for the
- 318 provision of electric service of this type.
- 319
- 320 b. A demand charge shall be assessed at a rate of \$7.91 per kilowatt based on
- 321 the highest 15-minute average usage recorded on the demand meter during
- 322 the month.
- 323
- 324 c. The monthly rate per kilowatt-hour for primary with transformation service
- 325 shall be \$0.06490.
- 326

327 (4) *2025 primary with transformation rate.* Beginning January 1, 2025, the following

328 monthly rates shall be charged:

329

- 330 a. A service availability charge of \$620.00 per month shall be assessed for the
- 331 provision of electric service of this type.
- 332
- 333 b. A demand charge shall be assessed at a rate of \$8.00 per kilowatt based on
- 334 the highest 15-minute average usage recorded on the demand meter during
- 335 the month
- 336
- 337 c. The monthly rate per kilowatt-hour for primary with transformation service
- 338 shall be \$0.06588.
- 339

340 (5) *2026 primary with transformation rate.* Beginning January 1, 2026, the following

341 monthly rates shall be charged:

342

- 343 a. A service availability charge of \$625.00 per month shall be assessed for the
- 344 provision of electric service of this type.
- 345
- 346 b. A demand charge shall be assessed at a rate of \$8.10 per kilowatt based on
- 347 the highest 15-minute average usage recorded on the demand meter during
- 348 the month.
- 349
- 350 c. The monthly rate per kilowatt-hour for primary with transformation service
- 351 shall be \$0.06687.
- 352

353 (f) *Primary without transformation.* The following primary rate shall be available only to

354 industrial customers metered at the primary voltage (7,200v) with typical demand

355 above 300Kw and, who own their transformation facilities. No other service rate shall

356 be available for service to which the primary without transformation rate applies. The

357 monthly rates shall be as follows:

358

359 (1) *2022 primary without transformation rate.* Beginning March 1, 2022, the following

360 monthly rates shall be charged:

361

- 362 a. A service availability charge of \$100.00 per month shall be assessed for the  
363 provision of electric service of this type.  
364  
365 b. A demand charge shall be assessed at a rate of \$7.75 per kilowatt based on  
366 the highest 15-minute average usage recorded on the demand meter during  
367 the month.  
368  
369 c. The monthly rate per kilowatt-hour for primary without transformation service  
370 shall be \$0.06300.

371  
372 (2) *2023 primary without transformation rate.* Beginning January 1, 2023, the  
373 following monthly rates shall be charged:  
374

- 375 a. A service availability charge of \$105.00 per month shall be assessed for the  
376 provision of electric service of this type.  
377  
378 b. A demand charge shall be assessed at a rate of \$7.83 per kilowatt based on  
379 the highest 15-minute average usage recorded on the demand meter during  
380 the month.  
381  
382 c. The monthly rate per kilowatt-hour for primary without transformation service  
383 shall be \$0.06395.

384  
385 (3) *2024 primary without transformation rate.* Beginning January 1, 2024, the  
386 following monthly rates shall be charged:  
387

- 388 a. A service availability charge of \$107.50 per month shall be assessed for the  
389 provision of electric service of this type.  
390  
391 b. A demand charge shall be assessed at a rate of \$7.91 per kilowatt based on  
392 the highest 15-minute average usage recorded on the demand meter during  
393 the month.  
394  
395 c. The monthly rate per kilowatt-hour for primary without transformation service  
396 shall be \$0.06490.

397  
398 (4) *2025 primary without transformation rate.* Beginning January 1, 2025, the  
399 following monthly rates shall be charged:  
400

- 401 a. A service availability charge of \$110.00 per month shall be assessed for the  
402 provision of electric service of this type.  
403  
404 b. A demand charge shall be assessed at a rate of \$8.00 per kilowatt based on  
405 the highest 15-minute average usage recorded on the demand meter during  
406 the month.  
407

- 408 c. The monthly rate per kilowatt-hour for primary without transformation service  
409 shall be \$0.06588.  
410
- 411 (5) *2026 primary without transformation rate.* Beginning January 1, 2026, the  
412 following monthly rates shall be charged:  
413
- 414 a. A service availability charge of \$115.00 per month shall be assessed for the  
415 provision of electric service of this type.  
416
- 417 b. A demand charge shall be assessed at a rate of \$8.10 per kilowatt based on  
418 the highest 15-minute average usage recorded on the demand meter during  
419 the month.  
420
- 421 c. The monthly rate per kilowatt-hour for primary without transformation service  
422 shall be \$0.06687.  
423
- 424 (g) *Private or security lighting.* The following private security lighting rate shall apply for  
425 each private security light provided to the customer. The monthly rates shall be as  
426 follows:  
427
- 428 (1) *2022 private security lighting rate.* Beginning March 1, 2022, for service  
429 availability, a charge of \$15.00 per month shall be assessed.  
430
- 431 (2) *2023 private security lighting rate.* Beginning January 1, 2023, for service  
432 availability, a charge of \$15.15 per month shall be assessed.  
433
- 434 (3) *2024 private security lighting rate.* Beginning January 1, 2024, for service  
435 availability, a charge of \$15.30 per month shall be assessed.  
436
- 437 (4) *2025 private security lighting rate.* Beginning January 1, 2025, for service  
438 availability, a charge of \$15.45 per month shall be assessed.  
439
- 440 (5) *2026 private security lighting rate.* Beginning January 1, 2026, for service  
441 availability, a charge of \$15.60 per month shall be assessed.  
442
- 443 (h) *Energy Cost Adjustment.* Effective January 1, 2023, the kilowatt-hour rates  
444 established in this section shall be subject to the energy cost adjustment authorized  
445 by this subsection.  
446
- 447 (1) The Energy Cost Adjustment (“ECA”) shall be calculated annually for the prior  
448 calendar year. Any difference from the base wholesale energy cost rate shall be  
449 applied monthly to electric utility bills beginning in ~~April~~ February through ~~January~~  
450 of March of the next calendar year for each kilowatt-hour used.  
451
- 452 (2) The method to be utilized to calculate the ECA adjustment shall be the difference  
453 between the anticipated wholesale power cost through 2026 and the actual cost

454 of wholesale power cost per kilowatt-hour for each calendar year from 2023  
455 through 2025.

456  
457 (3) The anticipated wholesale power cost is determined by the actual cost of  
458 wholesale energy costs for the 12 months from January 2021 through December  
459 2021 for the actual delivery of all wholesale power to the electric utility.

460  
461 (4) The actual cost of wholesale power per kilowatt-hour for each calendar year from  
462 2023 through 2025 shall be calculated by dividing the total wholesale power cost  
463 realized by the electric utility by the total kilowatt-hours sold.

464  
465 (5) The ECA shall be established by Resolution of the City Council each year.

466  
467 **SECTION 2:** The City Attorney, when codifying the provisions of this Ordinance, is  
468 authorized to provide for different section numbers, subsection numbers, and different  
469 internal citation references than those provided herein when such section numbers,  
470 subsection numbers, or internal citation references are in error or are contrary to the intent  
471 of this Ordinance.

472  
473 **SECTION 3:** Savings Clause. Nothing in this Ordinance shall be construed to  
474 affect any suit or proceeding now pending in any court or any rights acquired, or liability  
475 incurred nor any cause or causes of action occurred or existing, under any act or  
476 ordinance repealed hereby.

477  
478 **SECTION 4:** Severability Clause. If any section, subsection, sentence, clause, or  
479 phrase of this Ordinance is for any reason held to be invalid, such decision shall not affect  
480 the validity of the remaining portions of this Ordinance. The Council hereby declares that  
481 it would have adopted the Ordinance and each section, subsection, sentence, clause, or  
482 phrase thereof, irrespective of the fact that any one or more sections, subsections,  
483 sentences, clauses, or phrases be declared invalid.

484  
485 **SECTION 5:** This Ordinance shall be in full force and effect from and after its final  
486 passage by the City Council and after its approval by the Mayor, subject to the provisions  
487 of section 3.11(g) of the City Charter.

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489  
490 **[Remainder of page intentionally left blank. Signatures follow on next page.]**

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500 ADOPTED BY THE COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

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\_\_\_\_\_  
PRESIDING OFFICER

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED BY THE MAYOR THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

ATTEST:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY