



Issue: A RESOLUTION OF THE NIXA CITY COUNCIL AUTHORIZING A MULTI-DAY SPECIAL EVENT FOR THE NIXA DOWNTOWN REVITALIZATION COMMITTEE NAMED SATURDAYS AT THE CROSSROADS

Date: July 25, 2022

Submitted By: Planning and Development

Background

Section 16-325 of the Nixa City Code requires that any special event that extends across multiple days must receive authorization from the City Council.

Analysis

The Nixa Downtown Revitalization Committee (NDRC) have submitted a Special Events Permit to have a portion of South Main Street, from Highway 14 to East Elm Street, closed during the same time that MoDOT has the Main Street and Highway 14 intersection closed to southbound traffic. The NDRC expects to have the road blocked August 1st - September 10th. MoDOT contractors expect to close the intersection for South Main Street traffic starting either the last week in July or the first week in August. The Special Event timeline will match MoDOT's timeline for the intersection improvements. If approved, the event will be allowed to start when MoDOT closes the intersection to southbound traffic and will end when MoDOT opens the intersection up to southbound traffic.

NDRC would like to create a "courtyard" atmosphere on South Main Street to East Elm Street for the purpose of bringing people downtown during the highway construction. Planned activities include food trucks, games for kids, face painting, music from local artists, kids as entrepreneurs' day, women's vendor day, petting zoo, and a fruit ninja.

Pedestrian safety is a top priority for this event. MoDOT will have traffic control measures in place at the highway 14 and South Main Street intersection to block southbound traffic onto South Main Street. MoDOT will also have detour signs and moveable road closure signs in place at East Elm Street. The NDRC will place concrete barricades in the northbound lane of South Main Street AT East Elm Street to provide extra level of safety for pedestrians. First responders will be able to access this area via the southbound lane of South Main Street where the movable detour signs will be placed. If MoDOT changes their traffic control measures at the Highway 14 and Main Street intersection, additional concrete barricades will be required to be placed by NDRC to prevent traffic from entering.

Section 16-327 provides for several conditions that must be satisfied for the special event, including:

1. For events to be located upon or require the closing or blocking of any street, alley, or road, or the use of any city-owned property or right-of-way areas, submission of a liability insurance policy in the amount of \$1,000,000 for any injury to any person, including death, arising out of



one incident; \$1,000,000 for any damage to property; \$1,000,000 automobile liability insurance for any injury to any person, including death, arising out of one incident. The City shall be an additional named insured for each of the above-referenced policies, and the special event sponsor shall execute a hold harmless agreement indemnifying the city.

2. A plan or description for fire protection for the special event, including a map specifying the location of 18' fire lanes.
3. A plan or description for emergency medical services for the special event.

Recommendation

Staff recommends the approval of this resolution.

RESOLUTION NO. 2021-078

1 **A RESOLUTION OF THE COUNCIL OF THE CITY OF NIXA AUTHORIZING A MULTI-**
2 **DAY EVENT FOR THE PROPOSED SPECIAL EVENT REFERRED TO AS**
3 **SATURDAYS AT THE CROSSROADS.**
4

5
6 **WHEREAS** Chapter 16, Article IX of the Nixa City Code contains the City’s
7 regulations regarding special events; and
8

9 **WHEREAS** said Article authorizes the Director of Planning and Development to
10 issue Special Event Permits under certain terms and conditions; and
11

12 **WHEREAS** Chapter 16 requires City Council’s authorization prior to the issuance
13 of a Special Event Permit for any special event which includes: (1) the selling or
14 distribution of fermented malt beverages on City-owned property or (2) for any multi-day
15 special event; and
16

17 **WHEREAS** an application has been filed, which is attached hereto as “Resolution
18 Exhibit A,” for a Special Event Permit for an event referred to as “Saturdays at the
19 Crossroads”; and
20

21 **WHEREAS** said application states that the special event is to include a multi-day
22 event on City Right-of-Way; and
23

24 **WHEREAS** City Council desires to authorize a multi-day event on City Right-of-
25 Way, provided that all applicable provisions of the Nixa City Code are complied with.
26

27 **NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF**
28 **NIXA, AS FOLLOWS, THAT:**
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30 **SECTION 1:** City Council hereby provides its authorization to allow for a multi-day
31 event on City Right-of-Way, as required by Chapter 16 of the Nixa City Code, for the
32 proposed special event “Saturdays at the Crossroads”, said event being more particularly
33 described on the Special Events Permit Application attached hereto, and incorporated
34 herein by this reference, as “Resolution Exhibit A.” Said authorization is expressly subject
35 to full compliance with all applicable provisions of the Nixa City Code, including, without
36 limitation, the provisions of Chapter 16, Article IX of the Nixa City Code. Said authorization
37 for a multi-day special event shall begin on August 1, 2022, and shall terminate on
38 September 10, 2022, or whenever the Missouri Department of Transportation, to the
39 satisfaction of the City Administrator, has opened south bound traffic at the intersection
40 of State Highway 14 and Main Street, whichever event of termination occurs first.
41

42 **SECTION 2:** The City Administrator, or designee, is hereby authorized to do all
43 things necessary or convenient to carry out the terms of this Resolution provided that
44 such actions are consistent with the terms and intent of this Resolution.
45

SPECIAL EVENTS PERMIT

Applicant Information			
Date of Application 7/18/22	Permit No.		
Applicant Name Nixa Downtown Revitalization Committee			
Mailing Address - Street Name/Number (Applicant) 101 S Main St	City Nixa	State MO	Zip Code 65714
Applicant Phone Number 4172302149	Applicant Email Address info@downtownnixa.com		
Address or location of Special Event (Please submit a map showing location) Main Street & Mt. Vernon intersection to Elm Street			
Sponsor Information			
Sponsor Name Nixa Downtown Revitalization Committee			
Mailing Address - Street Name/Number (Applicant) 101 S Main St	City Nixa	State MO	Zip Code 65714
Sponsor Phone 4172302149	Sponsor Email info@downtownnixa.com		

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|--|-----|---|----|-------------------------------------|
| 1. Estimated number of participants. | | 500-1,000 | | |
| 2. Will there be off-premise advertising? | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| 3. Will there be off-premise vendors? | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| 4. Will there be a live band or sound system, lighting or loud speakers during the event? (If yes, please provide a plan or description for the location of equipment) | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| 5. Will there be animals present for the event? | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| 6. Will there be provision for disposal of sanitary waste sewage for the event including toilet facilities, and the disposal of garbage, trash, and refuse? | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| 7. Will you be serving alcohol? * | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 8. Are you going to close the street for the event? ** | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |

*Multi-Day events or any event serving or distributing alcohol will require approval from Nixa City Council.

** For events requiring the closure or blockage of any street, alley, or road; or the use of any city-owned property or right of way areas, submission of a liability policy in the amount of one million dollars (\$1,000,000) for any injury to any person, including death, arising out of one incident. The City of Nixa shall be an additional named insure for each of the above-referenced policies and the special event sponsor(s) shall execute a Hold Harmless Agreement indemnifying the City of Nixa.



The cost of City services or equipment that is used for the event will be incurred by the applicant.

Purpose and /or Description of Event
See attachment.

Start Date & Time August 1, 2022	End Date & Time September 10, 2022
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I hereby certify that the answers and other information on this application are true and correct and I have ready and understand the above procedures and requirements as they pertain to City Special Events Regulations and by signing this form, acknowledge compliance with these rules.

Signature of Applicant 	Date 7/18/22
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Printed Name
Ashley Gates

For Office Use Only
Approved **Denied**

City Planner Signature	Date
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Parks Director Signature	Date
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Notes

Police Chief Signature	Date
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Notes

Public Works Director Signature	Date
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Notes

Approved by City Council Resolution Number:	Date
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Events Permit Description

The businesses downtown are struggling from the road construction on Main Street right now. The street is already going to close off northbound, so we are requesting to close the street once the south side of 14 is closed until it reopens and maintain this area as a "Courtyard." We are requesting no vehicles be permitted from the north side of Elm Street up to the road construction. We will be sure to put additional parking signs up to keep parking available. During this time, we plan to have vendors, including food trucks and shopping vendors along with some games set up for kids and adults to have a place to come hang out. We plan to have street music from a few local artists. We will keep our stores open later to accommodate more people during this time as well. We plan to try out some different themes such as "Kids as Entrepreneurs Day" where all of our vendors are kids businesses only and also a "Women's Vendor Day." On Saturdays we will have more things such as a petting zoo, fruit ninja, and face painting. We do already have insurance in place from our Creepin at the Crossroads event in 2021. Our coverage is good for one year, and we did confirm we would be covered for this event.