



**Issue:** AN ORDINANCE OF THE COUNCIL OF THE CITY OF NIXA AUTHORIZING A BUDGET AMENDMENT TO APPROPRIATE FUNDING FOR AUDIO/VISUAL UPGRADES FOR THE COUNCIL CHAMBERS AND FOR VIDEO CONFERENCING EQUIPMENT FOR THE CONFERENCE ROOM

**Date:** June 9, 2022

**Submitted By:** Cindy Robbins, Assistant City Administrator

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### Background

During the 2020 Strategic Planning process, video streaming of the City Council meetings was identified as a priority need. Upgrades were made to the City's video equipment and in 2021, the City began streaming its Council meetings on YouTube. One thing that was not upgraded, was the microphones. Unfortunately, the microphones we have are outdated and no longer supported by the company. We continue to have issues with these microphones, and we have reached the point where they need replaced.

Also, the City has seen an increase in the number of virtual meetings being held in our conference rooms. However, the current equipment is unreliable and sometimes hard to operate. The Council conference room is in dire need of upgraded video conferencing equipment required to hold these virtual meetings. After staff discussion, we would like to purchase video conferencing equipment for the Council conference room and move the current equipment to the small conference system as a backup.

### Analysis

The ordinance presented this evening is for a budget amendment in the amount of \$35,500.00. This budget amendment includes monies for replacement microphones in the Council Chambers and video conferencing equipment for the Council conference room.

I received a quote from Pitt Technology for the purchase and installation of 12 wireless microphones, 4 omni-directional microphones, chargers, and replacement batteries for \$21,419.20. Pitt also provided a quote for the purchase and installation of video conferencing equipment in the Council conference room and for moving the current equipment into the small conference room as a backup for \$13,815.27. I am requesting a budget amendment to fund these improvements so that we can get them on order and have them installed this year. I have rounded up the amount to \$35,500.00 in case cables or other items are needed to accommodate the upgrades.

### Recommendation

Staff recommends approval of the budget amendment to appropriate funds for audio/visual upgrades for the Council Chambers and for video conferencing equipment for the conference room.

1 AN ORDINANCE OF THE COUNCIL OF THE CITY OF NIXA AMENDING THE 2022  
2 ANNUAL BUDGET TO APPROPRIATE FUNDS FOR DESIGN SERVICES FOR THE  
3 PURCHASE OF AUDIO/VISUAL EQUIPMENT AND VIDEOCONFERENCING  
4 EQUIPMENT.  
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6

7 WHEREAS Section 67.040 RSMo. provides that after a budget has been approved  
8 no increase in the revenues or expenditures from any fund shall be made unless the  
9 governing body adopts a measure setting forth the facts and reasons making the increase  
10 necessary and authorizing the increase; and  
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12 WHEREAS Section 8.7 of the City Charter authorizes the City Council to amend  
13 budgeted revenues and expenditures upon the request of the City Administrator; and  
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15 WHEREAS the City Administrator has requested a budget amendment as  
16 reflected in "Council Bill Exhibit A" and for the purposes referenced therein; and  
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18 WHEREAS the City Council desires to amend the City's 2022 budget for the  
19 purposes identified herein.  
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21 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
22 NIXA, AS FOLLOWS, THAT:  
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24 SECTION 1: The City of Nixa's 2022 Annual Budget is hereby amended in the  
25 accounts and the amounts as shown on "Council Bill Exhibit A," which is attached hereto  
26 and incorporated herein by this reference.  
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28 SECTION 2: City Council finds that the budget amendment enacted by this  
29 Ordinance has been recommended by the City Administrator. The City Administrator is  
30 directed to cause the appropriate accounting entries to be made in the books and records  
31 of the City to reflect the budget amendment enacted by this Ordinance.  
32

33 SECTION 3: This Ordinance shall be in full force and effect from and after its final  
34 passage by the City Council and after its approval by the Mayor, subject to the provisions  
35 of section 3.11(g) of the City Charter.  
36

37  
38 ADOPTED BY THE COUNCIL THIS \_\_\_ DAY OF \_\_\_\_\_, 2022.  
39

40 ATTEST:  
41  
42 \_\_\_\_\_  
43 PRESIDING OFFICER CITY CLERK  
44  
45  
46

47 APPROVED BY THE MAYOR THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022.

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49

ATTEST:

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52 \_\_\_\_\_  
MAYOR

53 \_\_\_\_\_  
CITY CLERK

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54

55 APPROVED AS TO FORM:

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58 \_\_\_\_\_  
CITY ATTORNEY

City of Nixa, MO  
Budget Amendment

<u>Budget Amendment Amount</u>	<u>Fund</u>	<u>G/L Description</u>	<u>G/L Line #</u>	<u>Revenue Source</u>
\$17,979.11	11	Trackable Assets <\$5,000	11-100-5181000	Current
\$17,255.36	11	Mayor and Council	11-100-5136000	Current
\$35,234.47	TOTAL			

Explanation: To amend the current budget of the City of Nixa to appropriate funds for audio visual equipment for Council Chambers and Conference Room.

This proposed Budget Amendment has been approved and requested by the City Administrator, pursuant to City Charter section 8.7.

\_\_\_\_\_  
Jimmy Liles, City Administrator

Authorized by Passage of Ordinance No. \_\_\_\_\_

Date of Passage: \_\_\_\_\_

Total Budget Amendments by Department Year to Date:

Electric	\$285,700
Water	\$932,177 (net)
Wastewater	\$385,107
ARPA	\$40,000
Admin	\$57,361 (net)
Police	\$110,329
Street	
Park	\$47,500
Planning & Development	
TOTAL	<u>\$1,858,174</u>