



715 W. Mt. Vernon, PO Box 395
 Nixa, MO 65714
 417-725-5850 Fax 417-724-5750

SINGLE FAMILY & DUPLEX BUILDING PERMIT APPLICATION

Contractor's License # _____

Application Date: _____

Permit # _____

PROPERTY INFORMATION

Property Address _____ Proposed Use _____ Zoning _____

Subdivision _____ Phase _____ Lot # _____

OWNER INFORMATION

Name _____ Business Name _____

Mailing Address _____ City _____ State _____

Zip _____ Phone _____ Email _____

CONTRACTOR INFORMATION

CONTRACTOR	NAME	ADDRESS	PHONE
Applicant			
Architect			
General Contractor			
Excavation			
Concrete			
Carpentry			
Electrical			
Plumbing			
Sewer			
Mechanical			
Roofing			
Masonry			
Drywall/Lathing			
Sprinkler			

LOT SIZE & SETBACKS (from property line to foundation of structure): Lot Size _____

Front Setback _____ Back Setback _____ Right Setback _____ Left Setback _____

RESIDENTIAL BUILDING:

Square Footage: Main Level _____ Second Story _____ Basement _____ Garage _____

Covered Porches/Decks _____ **Total Square Footage:** _____

Number of: Bedrooms (per unit) _____ Bathrooms _____ Stories _____

Type of heat (electric/gas) _____

Size of electric service _____ Location of electric meter _____

The following lumber sizes must be addressed on the building plans & listed on this application: *(See Tables provided in the Guidelines Book for proper span.)

Girders _____ Floor Joist _____ Ceiling Joist _____

Rafters _____ Beams _____

*Truss specifications are to be turned in to building department

*Location of electric service to be addressed on plans.

Estimated Value of Improvements \$ _____

(cost of construction minus lot)

Additional Information:

FAILURE TO PROPERLY FILL OUT THIS APPLICATION MAY DELAY PROCESSING OF PERMIT!

The City of Nixa follows the 2018 International Residential Code & the 2017 National Electric Code

The City of Nixa One & Two Family Residential Guidelines Book is available online at www.nixa.com/departments/planning&development/buildinginnixa

Please refer to this book for the City of Nixa requirements and inspection checklist.

FOR OFFICE USE ONLY

Building Inspector Notes:

Approved by Inspector:

Signature

Date

City Planner Notes:

Approved by Planner:

Signature

Date

Fees:

Building Permit Fees	\$ _____	(.37 cents a square foot, everything under roof)
Electric Meter Fee	\$ <u>90.00</u>	(200 amp meter—\$90.00)
Water Meter Fee	\$ <u>165.00</u>	(3/4" meter \$165.00)
Sewer Hook Up	\$ <u>15.00</u>	
Sewer Capacity Fee	\$ <u>863.00</u>	
Police Impact Fee	\$ <u>106.00</u>	
Parks Impact Fee	\$ <u>435.00</u>	
Plan Review Fee	\$ <u>50.00</u>	
Total Fees	\$ _____	

REQUIREMENTS FOR RESIDENTIAL AND SINGLE FAMILY AND DUPLEX

CONSTRUCTION:

The 2018 International Residential Code and the 2017 National Electric Code are the official codes of the City of Nixa.

APPLICATION REQUIREMENTS

1. Completed application and payment of fees at time of application
2. Site plan with setbacks measured from property line to foundation of structure.
3. One Full set of **LEGIBLE** plans (to be returned to applicant to show at footing, stem wall, and rough in insp)
 - A. Footing, foundation plan showing pier placement
 - B. 2 Floor plans, fully dimensioned with room identification. (One will be kept in the permit file)
 - C. Elevations: front, back, and sides
 - D. 2 Site plans

Please Note: Plans for residential single family and duplexes may be hand drawn to a **MINIMUM** 1/8" scale and be printed on no less than 11"x17" paper.

INSPECTIONS & UTILITY REQUIREMENTS

Inspections can be scheduled by calling the Building Department at 417-725-5850. The permit number and address **MUST** be posted on site and address **AND** permit number must be given when inspection is requested. The required inspections are: Footing, Footing Wall, Framing, Electrical, Mechanical, Sewer, Electric Ditch, Plumbing, Gas Test, Temporary Electric, Permanent Electric, Final and others as required. Please call before 11:30 am for an afternoon inspection and by 4:00 pm for the next morning. During busy times of the year, one full day's notice may be required.

SOLID WASTE AND NUISANCE REQUIREMENTS AT SITE

1. Developers, builders, and lot owners must comply with City Ordinance Chapter 9, Article I as it pertains to solid waste and City Nuisance Ordinance Chapter 13 as it pertains to trash, weeds, building materials and dirt on the street. One warning will be given; after which time, a stop work order will be issued for the development or building.
2. The disposal of construction or demolition waste is regulated by the Department of Natural Resources under Chapter 260, RSMo. Such waste in types and qualities established by the DNR, shall be taken to a demolition landfill or a sanitary landfill for disposal.
3. The law also requires persons engaged in building construction, modification, or demolition to maintain records of sites used for demolition disposal. These records are to be maintained by the Contractors for a period of one year.
4. It is the responsibility of the applicant for damages to the City right-of-way and easements regardless of which subcontractor caused the damage.

I hereby certify that the answers and other information on this application are true and correct and I have read and understand the above procedures and requirements as they pertain to city building regulations and by signing this form, acknowledge compliance with these rules.

Signature of Applicant _____

Date: _____

Printed Name: _____



CONTRACTOR/BUILDER AGREEMENT

I, _____, agree to be responsible for the maintenance, repair, and or replacement of the water meter, water meter pit and lid, electric vaults and related equipment, at no expense to the City of Nixa, at the following address, _____, until said house has received a Certificate of Occupancy.

Date: _____

Signed: _____