



# COMMERCIAL, INDUSTRIAL, & MULTI-FAMILY BUILDING PERMIT APPLICATION

Contractor License # \_\_\_\_\_

715 W. Mt. Vernon  
PO Box 395, Nixa MO 65714  
725-5850 Fax 724-2381

Application Date \_\_\_\_\_

Permit # \_\_\_\_\_

## PROPERTY INFORMATION

Property Address \_\_\_\_\_ Proposed Use \_\_\_\_\_ Zoning \_\_\_\_\_

Subdivision \_\_\_\_\_ Phase \_\_\_\_\_ Lot # \_\_\_\_\_

## OWNER INFORMATION

Name \_\_\_\_\_ Business Name \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

CONTRACTORS	NAME	ADDRESS	PHONE
Applicant			
Architect			
General Contractor			
Excavation			
Concrete			
Carpentry			
Electrical			
Plumbing			
Sewer			
Mechanical			
Roofing			
Masonry			
Drywall or Lathing			
Sprinkler			
Paving			
Fire Alarm			

**LOT SIZE & SET BACKS** (from property line to overhang): Lot Size \_\_\_\_\_

Front Setback \_\_\_\_\_ Back Setback \_\_\_\_\_ Right Setback \_\_\_\_\_ Left Setback \_\_\_\_\_

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**COMMERCIAL/BUSINESS USE ONLY:** Building Square Footage \_\_\_\_\_

Number of: Bathrooms \_\_\_\_\_ Service Sinks \_\_\_\_\_ Dishwashers \_\_\_\_\_

Floor Drains \_\_\_\_\_ Other (depending on type of Business) \_\_\_\_\_

# of Electric Meters \_\_\_\_\_ Size of Electric meter(s) \_\_\_\_\_

# of Water Meters \_\_\_\_\_ Size of Water meter(s) \_\_\_\_\_

Will this be a City or Developer installed meter/pit (Please note there will be a price difference! City installed meter/pit will be more. For prices please contact the Building Dept.

School: # of Students \_\_\_\_\_ Restaurant: # of Seats \_\_\_\_\_

Parking Spaces \_\_\_\_\_

Fire Protection System Yes \_\_\_\_\_ No \_\_\_\_\_

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**HAS A PRE-CONSTRUCTION MEETING BEEN SCHEDULED?**

**YES ( ) DATE \_\_\_\_\_ / NO ( )**

**SITE PLAN SUBMITTED: Is the following information included in the Site Plan?**

SITE GRADING PLAN YES \_\_\_\_\_ NO \_\_\_\_\_

STORMWATER DESIGN PLAN YES \_\_\_\_\_ NO \_\_\_\_\_

SOIL EROSION PROTECTION PLAN YES \_\_\_\_\_ NO \_\_\_\_\_

LANDSCAPING PLAN YES \_\_\_\_\_ NO \_\_\_\_\_

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**Estimated Value of Improvements \$** \_\_\_\_\_

**FAILURE TO PROPERLY FILL OUT THIS APPLICATION MAY DELAY PROCESSING OF PERMIT.**

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**The following are examples of City requirements which may not be 2018 International Codes or 2017 NEC requirements.**

1. For commercial buildings needing more than one electrical meter, owner will be required to bring service wire from the meter loop over to the city's transformer. Owner will be required to furnish a pad for the city's transformer, C.T. Cabinet if required, and meter loop. Plans should specify what voltage is needed and what AMP service is needed at each meter location. Anything over 400 AMP service at each meter location will require a C.T. Cabinet at the meter location.
2. All projects shall furnish their own meter base.

**FOR OFFICE USE ONLY**

**BUILDING INSPECTOR NOTES:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**PLANNER NOTES:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**FEES:**

Building Permit Fee \$	_____	(.25 cents a square foot, everything under roof)
Electric Meter Fee	\$ _____	(Based on meter size)
Water Meter Fee	\$ _____	(Based on meter size)
Sewer Hook Up	\$ <u>20.00</u>	
Sewer Capacity Fee \$	_____	(Based on water meter size)
Police Impact Fee	\$ _____	(Based on square footage)
Plan Review Fee	\$ <u>TBD</u>	

**Total Fees**      \$ \_\_\_\_\_

Fees Figured By: \_\_\_\_\_

# MULTIFAMILY, COMMERCIAL, AND INDUSTRIAL REQUIREMENTS

**THE 2018 INTERNATIONAL BUILDING CODES AND THE 2017 NATIONAL ELECTRICAL CODE ARE THE OFFICIAL CODES OF THE CITY OF NIXA.**

## APPLICATION REQUIREMENTS

1. Completed application and payment of fees.
2. Four sets of stamped plans to include:
  - a. Site plan with setbacks
  - b. Footing, foundation plan
  - c. Floor plan with plumbing, mechanical and electrical design, size and location of electrical service.
  - d. Elevations, all sides
  - e. Structural details
  - f. Fire System (if applicable)
  - g. Plans to include building data, such as use group, construction type and square footage.

All construction documents must be prepared by a registered design professional and shall include the name and address of the design professional, along with signature, date and seal. Engineering details of any structural, mechanical and electrical work, including computation, stress diagrams and other essential technical data must be signed and sealed by a registered engineer.

## INSPECTIONS & UTILITY REQUIREMENTS

Inspections to be scheduled through Building Regulations at 725-5850. The permit must be posted at site and address must be given when inspection is requested. The required inspections are: FOOTING, STEM WALL, FRAMING, ELECTRICAL, MECHANICAL, PLUMBING, SEWER, GAS, TEMPORARY ELECTRIC, PERMANENT ELECTRIC, FINAL for occupancy and OTHERS AS REQUIRED. Call before 9:00 AM for afternoon inspections. After 9:00 AM, inspections will be taken for the next working day. During busy times of the year, one full day's notice may be required.

## SOLID WASTE AND NUISANCE REQUIREMENTS AT SITE

1. Developers, builders and lot owners must comply with City Ordinance Chapter 9, Article I as it pertains to solid waste and City Nuisance Ordinance Chapter 13 as it pertains to trash, weeds, building materials, and dirt on the street. One warning will be given; after which time, a stop order will be issued for the development or building.
2. The disposal of construction or demolition waste is regulated by the Department of Natural Resources under Chapter 260, RSMo. Such waste in types and quantities established by the DNR, shall be taken to a demolition landfill or a sanitary landfill for disposal.
3. The law also requires persons engaged in building construction, modification, or demolition to maintain records of sites used for demolition disposal. These records are to be maintained by the contractors for a period of one year.
4. It is the responsibility of the applicant for damages to City right-of-way and easements regardless of which subcontractor caused the damage.

I hereby certify that the answers and other information on this application are true and correct and I have read and understand the above procedures and requirements as they pertain to city building regulations and by signing this form, acknowledge compliance with these rules.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_