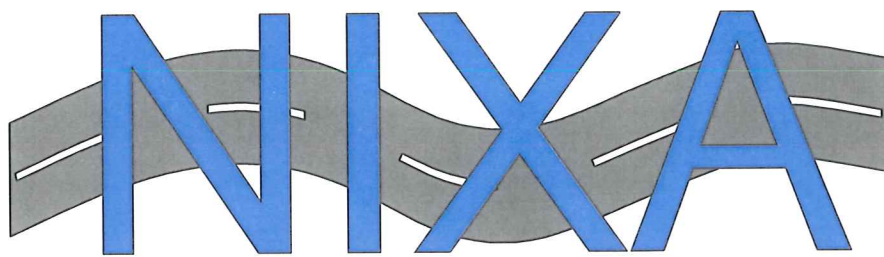


CITY OF



ADOPT-A-STREET

ADOPT-A-STREET PROGRAM
Be Part of The Solution



Nixa Public Works
1111 W. Kathryn St.
Nixa, Mo. 65714
417-725-2353
www.nixa.com

ADOPT-A-STREET APPLICATION

Application Date: _____

Organization or Group Name: _____

Contact Person: _____

Mailing Address: _____

Phone Number: _____

E-mail: _____

Street or Neighborhood Adopted: _____

Starting Point (block number or intersecting street): _____

Ending Point (block number or intersecting street): _____

By signing this application, the Adopter organization, business, group, family or individual named above has read and agrees to accept the conditions, obligations and regulations as spelled out in the City of Nixa Adopt-A-Street General Guidelines document. The Adopter assumes the obligation to indemnify and hold harmless the City of Nixa, including its officers, employees and agents, from every expense, liability or payment arising from and claim, lawsuit, or liability which may arise from the Adopter's participation in the program.

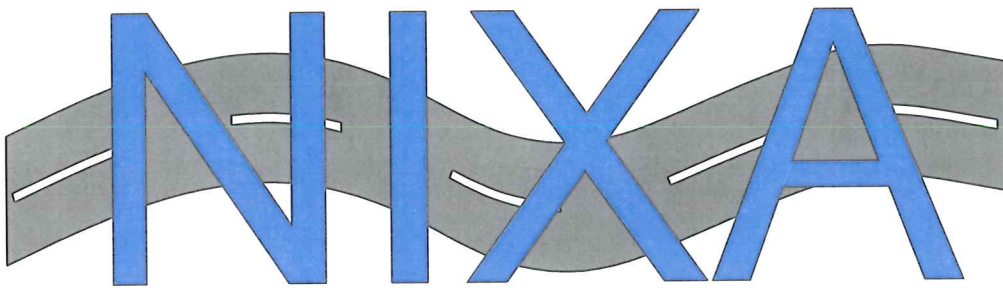
Representative Signature: _____

Sign Information: name of group or organization, please print clearly

Approved By:

Approval Date:

CITY OF



ADOPT-A-STREET

ADOPT-A-STREET PROGRAM

2017

ADOPT-A-STREET GENERAL GUIDELINES

Purpose:

1. The purpose of the Adopt-A-Street Program is to provide volunteer community support for litter control and street beautification programs with the potential for a cost savings to the City of Nixa.

2. This program will reduce litter along the streets, enhance the environment and beautify the City of Nixa's roadsides.

Definitions:

AAS: Adopt-A-Street program.

Adopted street or neighborhood: a particular section of city road right-of-way designated by the City to be adopted by the volunteer individual or group participating in the Adopt-A-Street Program.

Adopter: an individual, organization or group approved by the City to be a participant in the Adopt-A-Street Program.

Adopter representative or contact person: a group member designated to represent the volunteer group and serve as its liaison with the City.

Agreement: a written agreement between the volunteer individual, organization or group adopting a section of road right-of-way and the City.

Applicant: an individual or group applying for participation in the Adopt-A-Street Program.

City: City of Nixa Missouri.

Coordinator: the City of Nixa, or its authorized representative.

Litter: any unsightly matter that may include, but is not limited to, disposable packaging, containers, cans, bottles, paper etc. Litter does not include hazardous, heavy or large items.

Participant: any individual, including individuals within a group or organization, who will be participating in the AAS program activity.

Program: Adopt-A-Street Program.

Program activity: litter cleanup.

Signs: Adopt-A-Street acknowledgement signs provided by the City.

GUIDELINES:

Criteria for eligible adopters and application acceptance.

1. The adopter or adopter representative of a group who desires to participate in the program shall submit an application to the City on a form provided.

(A) An application completed by an individual on behalf of a group or organization must identify the group or organization for which the application is being submitted.

2. Adoption Eligibility. Civic and nonprofit organizations, commercial and private enterprises and individuals, may be eligible to adopt. Applicants who do not meet the eligibility requirements will be denied participation in the program, and adopters who no longer meet the applicant eligibility requirements may be removed from the program.

The following applicants are not eligible to adopt:

(A) Individuals who have been convicted of, or pled guilty or no contest to, a violent criminal activity, unless ten (10) years have passed since completion of the latest incarceration, probation or parole for violent Criminal activity; or

(B) Organizations and enterprises with any program participants who have been convicted of, or pled guilty or no contest to, a violent criminal activity, unless ten (10) years have passed since completion of the latest incarceration, probation or parole for violent criminal activity.

3. Acceptance of Application. The City has the authority to approve applications of individuals or groups applying to participate in the program.

4. Denial of Application. The City is authorized to deny requests for participation in the program.

(A) A request for participation in the program may be denied if the applicant does not meet the eligibility requirements or has submitted false statement(s) of a material fact or has practiced or attempted to practice any fraud or deception in

an application. Material facts include statements regarding convictions of violent criminal activity.

(B) In addition to those guidelines set forth in section (A), the City of Nixa has the authority to deny any application, any time for any reason.

Revised 6/13

Terms of the written agreement between the adopter and the City.

1. If an application is approved by the City, the adopter or adopter representative shall execute a written agreement with the City, and upon signing by both parties, the agreement becomes effective and provides for the individual's or group's participation in the program. By signing the application for street adoption, the Adopter agrees to abide by all the guideline requirements of the program.

2. Responsibilities of Adopter. The adopter shall:

(A) Abide by all provisions contained in the agreement and any other terms and conditions as stated in the this document (General Guidelines).

(B) Provide to the City the name and complete mailing address, including street address, of the adopter representative and notify the City within thirty (30) days of any change of the adopter representative's name or address;

(C) Abide by all safety requirements as listed in these Guidelines.

(D) Have the adopter, if the adopter is one individual, or the adopter representative attend a safety briefing conducted by the City and obtain safety meeting materials provided by the City, before participation in the initial program activity.

(E) Have all members of the group participating in the program activity attend a safety meeting conducted by the adopter representative before participation in the initial program activity.

(F) Properly use all safety equipment provided by the City and perform the work in a safe, responsible, and professional manner.

(G) Provide one (1) adult supervisor for all cleanup activities.

(H) Adopt a section of road right-of-way for a minimum of one (1) year and submit a renewal application every year if the adopter wants to continue participation in the program.

(I) Collect litter along the adopted section a minimum of two (2) times per year.

(J) Adopt for litter pickup a minimum of a distance equal to four (4) city blocks or 800 lineal feet. Shorter lengths may be permissible in special circumstances.

(K) Restrict program activities to the areas of right-of-way outside the pavement areas.

(L) Perform program activity between the hours of one (1) hour after sunrise to one (1) hour before sunset and not during inclement weather or on weekends or holidays. Adopter should schedule litter cleanup activities with the AAS Coordinator prior to the start of any and all cleanup activities.

(M) Prohibit participants from possessing, consuming, or being under the influence of alcohol or drugs while participating in the program activity.

(N) Place filled trash bags at a designated location.

(O) Notify the City for disposal of filled litter bags as soon as possible after litter pickup.

(P) To the extent allowed by law, the Adopter assumes the obligation to indemnify and hold harmless the City of Nixa, including its officers, employees and agents, from every expense, liability or payment arising from any claim, lawsuit or liability which may arise from the Adopter's participation in the program.

3. Responsibilities of City. The City will:

(A) Determine the specific section of right-of-way that is to be adopted.

(B) Install and maintain the acknowledgement signs.

(C) Provide the adopter with trash bags.

(D) Provide a safety briefing and safety materials to the adopter which includes but is not limited to a safety video and Safety Tips document.

(E) Provide the adopter with safety equipment.

(F) The City will pickup filled litter bags as soon as possible upon completion of cleanup activity. Unused litter bags remain the property of the City and should be returned upon completion of the litter cleanup activity along with the safety vest and litter pickup sticks. Litter bags will be available for pickup from the City's Public Works Department by contacting the AAS Coordinator.

Specifications of Adopt-A-Street program acknowledgment signs.

1. The signs shall:

(A) Identify the adopter, subject to the approval of the City.
The signs may identify an individual in whose memory the adoption is being made.

(B) Be designed by the City as to size, color, and text.

(C) Have the actual name of the adopter, or individual in whose memory the adoption is being made, with no telephone numbers, logos, slogans, dates or addresses, including Internet addresses, with verbiage kept to a minimum.

2. The signs shall not contain wording that is obscene, profane, or sexually suggestive or implies an obscenity, profanity or sexual content.

3. After the Adopter performs their first cleanup activity, the City will initiate the process of installing the acknowledgement sign. Each Adopter has six months to perform their first cleanup before their street returns to AVAILABLE status, and their application is cancelled.

4. The AAS acknowledgement sign(s) are the property of the City. The acknowledgement sign is not intended to be an advertising medium or any kind of public forum for public speech or political opinion. It is intended to identify and recognize the volunteer organization that is responsible for the periodic litter cleanup of a given area. The City reserves the right to edit the wording of the sign and has final approval of the sign content and location.

5. The signs shall not be altered or decorated by the adopter at any time.

6. If, during the length of the agreement, a sign is damaged, destroyed, stolen, or removed from its location by an act of vandalism, the City will install a onetime replacement sign. If the replacement sign is damaged, destroyed, stolen or removed from its location by an act of vandalism, the City will not re-install a second replacement sign.

7. One (1) sign will be installed for each adopter, at one end of the adopted section, at a location determined by the City.

Modification or Termination of the Agreement.

1. The agreement may be modified or terminated at the discretion of the City.

2. The City reserves the right to terminate the program agreement and remove the signs when it is found that:

(A) Continuing the agreement would be counterproductive to the program's purpose, or have undesirable results such as increased litter or vandalism or would jeopardize the safety of the participants, traveling public or City employees;

(B) The adopter is not meeting or has not met the terms and conditions of the agreement or any of the requirements set forth in this document.

(C) Actions of the adopter may be contrary to any restrictions on the use of appropriated funds for political activities.

(3) After one (1) year of participation in the program, an adopter may terminate the agreement upon written notice to the City.



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Adopt-A-Street - And a safety First Attitude!

Welcome to the City of Nixa Adopt-A-Street program!

These Safety guidelines were developed to help keep you safe. Because volunteers are so important to the City of Nixa Adopt-A-Street program, the City requests that these few safety measures be carefully considered.

REMEMBER: You will be working in a dangerous environment within the City's street right-of-way

Always Be Prepared

- * Make sure each crew has access to a first-aid kit at all times.
- * Have transportation available and close by at all times.
- * Know the location of and best route to; the nearest Hospital or Emergency Care facility.
- * Keep at least one cell phone with the group at all times, if possible.
- * We suggest that someone in the adopter group take a certified first-aid class.

Volunteers Must Not:

- * Use or possess illegal drugs or alcoholic beverages before or while working on roadsides.
- * Work during bad weather, extreme temperatures and at peak travel times.
- * Work to the point of exhaustion.
- * Work where herbicides have recently been applied. If in doubt, check with your AAS Coordinator.
- * Pick up, remove the lid from, shake or even touch any suspected hazardous substance, like syringes or drug making equipment, or any other suspicious litter. Instead, mark the area in some way and contact your AAS Coordinator.
- * Overstuff litter bags or compact them.



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- * Use headphones, as they can interfere with hearing oncoming traffic, communication with other team members and may contribute to other potential hazards
- * Crisscross the travel lanes of a street during cleanup activities, work one side of the street at a time, unless there are enough people to split into two groups and do both sides at a time.

Volunteers Must:

- * Display caution cones before performing cleanup activities.
- * Wear Safety Vest!
- * Be aware of oncoming traffic.
- * Stay clear of construction projects, mowing operations and maintenance activities.
- * Work only during daylight hours.
- * Have at least one adult supervisor for every eight (8) participants ten (10) years of age and older. (Children younger than ten (10) may be allowed to participate in a street cleanup activity only when the adopter can show that proper supervision will be present during the cleanup activity.)
- * Watch footing when walking and be cautious of holes and obstacles.
- * Stay off steep slopes.

Volunteers Should:

- * Wear light-colored clothing, a hat, long sleeves, long pants, heavy work gloves and protective shoes or boots.
- * Whenever possible, face oncoming traffic while you work. Be prepared to move out of the way of emergency vehicles.
- * Be alert for snakes, stinging insects, ticks and poison ivy.
- * Drink plenty of fluids to prevent dehydration.
- * Carpool to work sites to reduce the number of vehicles on roadsides. Park all vehicles off roadway and shoulder.
- * AAS activities are limited to litter cleanups and do not include sign maintenance, road maintenance, landscape trimming or weed control.
- * Streets and neighborhoods are adopted on a first come, first serve basis at the City's discretion and authority.

WITH YOUR HELP, THE City of Nixa can and will continue to be the beautiful standout community that we're all so proud to call HOME!

POISON IVY



CITY OF



ADOPT-A-STREET

STREET CLEANUP REGISTRATION FORM

Organization Name: _____

Contact Person Name: _____

Cleanup Date: _____

Contact Person Phone & E-Mail: _____

Street or Neighborhood Adopted: _____

By signing this sheet, the Adopter organization, business, group, family or individual participant named below assumes the obligation to indemnify and hold harmless the City of Nixa, including its officers, employees and agents, from every expense, liability or payment arising from any claim or lawsuit which may arise as a result of participating in the Adopt-A-Street program.

Printed Name	Signature	Date	Printed Name	Signature	Date

Each Adopt-A-Street participant must sign this registration form before clean up activity begins. A new form is to be used for each cleanup event. Please return form to the AAS Coordinator.