

Nixa Utilities

707 W Center Circle – physical address

P O Box 395 – mailing address

Nixa, MO 65714

Tel 417-725-3229 Fax 417-725-7132

Email: [utilitybilling@nixa.com](mailto:utilitybilling@nixa.com)



### Paperless Billing Authorization

|   |                                     |
|---|-------------------------------------|
| _____                                       | _____                               |
| Account Name                                | Account Number                      |
| _____                                       | _____                               |
| Service Address                             | Email Address                       |
| <input type="checkbox"/> Email bill only    | _____                               |
| <input type="checkbox"/> Email & Paper bill | Beginning date bill will be emailed |

I authorize the City of Nixa Utility Department to email my monthly bill. The email will be sent from [utilitybilling@nixa.com](mailto:utilitybilling@nixa.com) and will include a PDF attachment. I agree that it is my responsibility to review the monthly bill for accuracy and notify the City of any concerns or questions. I further agree to notify the City of any changes to my mailing address, email address or contact information. Failure to notify the City timely of any changes or failure to receive the bill does not waive penalties or fees and the account will still be subject for disconnection due to non-payment.

|           |       |
|-----------|-------|
| _____     | _____ |
| Signature | Date  |

**PLEASE ADD [UTILITYBILLING@NIXA.COM](mailto:UTILITYBILLING@NIXA.COM) TO YOUR SAFE SENDER LIST.**