

**CITY OF NIXA**  
**BLOCK PARTY PERMIT**  
**GUIDELINES**

The City of Nixa has provisions for closing off certain streets for neighborhood block parties. City Ordinance Chapter 12 Section 2-32 and 33 does allow the city Traffic Engineer to temporarily close a street and designate it as a “play street” for the purpose of a block party. However, when streets are closed for a block party and designated as a “play street”, ALL LAWS AND ORDINANCES ARE STILL IN EFFECT; these are not limited to, and include noise, litter, and conduct regulations.

**Applicant** \_\_\_\_\_ **Address** \_\_\_\_\_

**Phone Number** \_\_\_\_\_

**Read the following Guidelines and initial each one acknowledging acceptance:**

\_\_\_\_ 1. The applicant must submit the BLOCK PARTY REQUEST and petition form at  
*(Initial)* least **10 days prior** to the date of the event to allow the City adequate time to coordinate and process your application. If staff were to deny the request, the applicant may appeal staff’s decision to City Council. This process will take longer than 10 days, so please plan in advance.

**Return the completed form to:**

City of Nixa  
Planning & Development Department  
P.O. Box 395  
Nixa, MO 65714

\_\_\_\_ 2. If the Block Party needs to be rescheduled, contact the City of Nixa Planning and  
*(Initial)* Development Department at 725-7143. Please make notifications prior to the date of event.

\_\_\_\_ 3. This request will be approved or rejected within 48 hours of the date of the event. At  
*(Initial)* that time, the Planning and Development Department will notify the applicant, and a copy of the request form will be mailed to the applicant’s address.

\_\_\_\_ 4. Determining factors for approval of this request: time of event, duration, estimated  
*(Initial)* attendance, location, disruption to the orderly flow of traffic, and response of emergency vehicles to the area.

\_\_\_\_ 5. No more than one city block will be closed in any given area.  
*(Initial)*

\_\_\_\_ 6. There must be immediate access of the surrounding area for emergency personnel  
(Initial) and apparatus at all times.

\_\_\_\_ 7. Access must be provided to businesses and/or other residents using the street.  
(Initial)

\_\_\_\_ 8. The Street Department will deliver barricades to the applicant's residence in time for  
(Initial) the event. Barricades will be picked up at the applicant's residence on the following  
business day after the event.

\_\_\_\_ 9. Applicant is responsible for placing barricades at the entrance and exit points of the  
(Initial) street closure, and for removing barricades upon the deadline of the event.

\_\_\_\_ 10. Applicant is responsible for the repair and/or replacement of any lost, stolen, or  
(Initial) damage caused to the barricades, as well as any other equipment furnished to the  
applicant by the City of Nixa for the block party.

\_\_\_\_ 11. Applicant assumes responsibility of cleaning up and removing all debris from the  
(Initial) designated area upon the deadline of the event.

\_\_\_\_ 12. Businesses and neighbors in the surrounding area have the right to enjoy peace and  
(Initial) quiet at their property. Any disruption will be evaluated by the Nixa Police  
Department to determine an appropriate remedy. This form of action may be, but is  
not limited to, revocation of the block party street closure.

\_\_\_\_ 13. The applicant and those attending the block party agree to comply with the time  
(Initial) sensitive hours of 10:00 p.m. through 7:00 a.m. and conduct themselves, whereby  
they comply with the City's Code of Ordinance Section 14-33 regulating Peace  
Disturbance. The street closure shall be reopened at 10:00 p.m. To review the  
ordinance, go to the City's website at [www.nixa.com](http://www.nixa.com).

\_\_\_\_ 14. Applicant will notify the Nixa Police Department at 725-2510 when the designated  
(Initial) street has been barricaded and when it is re-opened.

Approved \_\_\_\_ Denied \_\_\_\_ City Planner Signature: \_\_\_\_\_

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Planner Notes: \_\_\_\_\_

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Police Chief Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Police Dept. Notes: \_\_\_\_\_

Public Works Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Public Works Notes: \_\_\_\_\_

Permit #: BP-\_\_\_\_\_

