



Mail _____

715 W. Mt. Vernon
PO Box 395, Nixa MO 65714
725-5850 Fax 724-2381

INFILL / CHANGE OF OCCUPANCY PERMIT APPLICATION

Application Date _____

Permit # _____

PROPERTY INFORMATION

Property Address _____

Proposed Use _____ Zoning _____

OWNER / LANDLORD INFORMATION

Name _____ Phone Number _____

Mailing Address _____ City _____ State _____ Zip _____

TENANT INFORMATION

Name _____ Business Name _____

Phone _____ Cell Phone _____

Mailing Address _____ City _____ State _____ Zip _____

CONTRACTORS	NAME	ADDRESS	PHONE
Architect			
General Contractor			

Number of: Bathrooms _____ Service Sinks _____ Dishwashers _____
Floor Drains _____ Other (depending on type of Business) _____

of Electric Meters _____ Size of Electric Meter(s) _____

of Water Meters _____ Size of Water Meter(s) _____

Occupancy Load _____

Restaurant, # of Seats _____

Fire Protection System Yes _____ No _____

SEE PLANS FOR CHANGES _____

NO CHANGES _____

Estimated Value of Improvements \$ _____

**FAILURE TO PROPERLY FILL OUT THIS APPLICATION MAY
DELAY PROCESSING OF PERMIT.**

The City of Nixa adheres to the 2006 International Building Code and the 2005 National Electric Code

THIS PAGE FOR OFFICE USE ONLY!

BUILDING INSPECTOR NOTES:

Signature _____ Date _____

CITY PLANNER NOTES:

Signature _____ Date _____

Building Permit Fee: \$ _____ (Based on "Estimated Value of Improvement")

Electric Meter Fee: \$ _____ (200 amp \$90; 400 amp \$185; 3 Phase \$575)

Water Meter Fee: \$ _____ (3/4" \$165; 1" \$290; 2" \$615) Note: City installed meters are more

Plan Review Fee: \$ _____ (1/2 (50%) of Building Permit Fee) If there are plans to review.

Total Fees: \$ _____ **Fees figured by:** _____

INFILL AND CHANGE OF OCCUPANCY REQUIREMENTS

THE 2006 INTERNATIONAL BUILDING CODES AND THE 2005 NATIONAL ELECTRICAL CODE ARE THE OFFICIAL CODES OF THE CITY OF NIXA.

APPLICATION REQUIREMENTS

1. Completed application and payment of fees.
- 2 Two sets of stamped plans to include:
 - a. Floor plan with plumbing, mechanical and electrical design, size and location of electrical service.
 - b. Structural details
 - c. Fire System (if applicable)
 - d. Plans to include building data, such as use group, construction type and square footage.

All construction documents must be prepared by a registered design professional and shall include the name and address of the design professional, along with signature, date and seal. Engineering details of any structural, mechanical and electrical work, including computation, stress diagrams and other essential technical data must be signed and sealed by a registered engineer.

INSPECTIONS & UTILITY REQUIREMENTS

Inspections to be scheduled through City Hall at 725-5850. The permit must be posted at site and address must be given when inspection is requested. The required inspections are: FRAMING, ELECTRICAL, MECHANICAL, PLUMBING, IN-GROUND PLUMBING, GAS, PERMANENT ELECTRIC, FINAL for occupancy and OTHERS AS REQUIRED. Call before 9:00 AM for afternoon inspections. After 9:00 AM, inspections will be taken for the next working day. During busy times of the year, one full day's notice may be required.

SOLID WASTE AND NUISANCE REQUIREMENTS AT SITE

1. Developers, builders and lot owners must comply with City Ordinance Chapter 9, Article I as it pertains to solid waste and City Nuisance Ordinance Chapter 13 as it pertains to trash, weeds, building materials, and dirt on the street. One warning will be given; after which time, a stop order will be issued for the development or building.
2. The disposal of construction or demolition waste is regulated by the Department of Natural Resources under Chapter 260,RSMo. Such waste in types and quantities established by the DNR, shall be taken to a demolition landfill or a sanitary landfill for disposal.
3. The law also requires persons engaged in building construction, modification, or demolition to maintain records of sites used for demolition disposal. These records are to be maintained by the contractors for a period of one year.
4. It is the responsibility of the applicant for damages to City right-of-way and easements regardless of which subcontractor caused the damage.

I hereby certify that the answers and other information on this application are true and correct and I have read and understand the above procedures and requirements as they pertain to City building regulations and by signing this form, acknowledge compliance with these rules.

Signature of Applicant: _____

Date: _____

Printed Name : _____

****Please NOTE! Your infill permit WILL be delayed if you have not applied for a business license!**